

KIRKOSWALD PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: KirkoswaldParishCouncil@Hotmail.co.uk Website kirkoswaldparishcouncil.co.uk

Minutes of the Kirkoswald Parish Council Meeting held on Tuesday 12 March 2024 in Kirkoswald Church Institute at 7.30 PM

Present Cllr J Little (Chair), Cllr J Haugh, Cllr I Henderson, Cllr A Jackson, Cllr N Jackson, Cllr P Morgan, Cllr S Quinn, Cllr R Raine, Cllr W Smith, Cllr J Tea

Also Present: N Phillips Clerk/RFO,

142. APOLOGIES FOR ABSENCE

received apologies from W&F Cllr Robinson

143. MINUTES OF THE COUNCIL MEETING held on 13 February 2024

authorised the chair to sign, as a correct record, the minutes of the meeting held on 13 February 2024.

144. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION - none

145. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

none

146. PUBLIC PARTICIPATION – none present

147. **WESTMORLAND AND FURNESS COUNCILLOR REPORTS**—received the following items for information in advance : Cllr Robinson had previously shared information regarding a possible collapsed drain and highways work that is taking place.

148. **POLICE MATTERS** —resolved not to submit any matters to the Local Focus Hub.

149. PLANNING APPLICATIONS -

a. resolved to submit observations on the following applications as detailed

2024/0255/LBC	3 The Square Kirkoswald PENRITH CA10 1DF	Listed Building Consent for alterations to the lower ground floor including installation of bathroom and new rear door opening.
Support the application.		

b. noted the following applications that were delegated to the planning committee for decision and the comments below made online.

2024/0166/FPA	Smithy Cottage Kirkoswald Penrith CA10 1DQ	Removal of condition 3 (obscure glazing), attached to approval 11/0687.	No objections
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150. FINANCE

a. **Payments- authorised** schedule of payments totalling £2975.59 (VN 72-79) and for 2024-25 total of £382.20 for salary and PAYE and £208.80 for payroll.

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
73	22/02/2024	HSBC	Bank Charges	Bank Charges	5.00	0.00	5.00
74	22/03/2024	HSBC	Bank Charges	Bank Charges	5.00	0.00	5.00

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75	13/03/2024	Nick Phillips	Salary	Salary	365.20	0.00	365.20
76	13/03/2024	HMRC	PAYE	HMRC - tax	17.00	0.00	17.00
77	13/03/2024	Nick Phillips	expenses	Clerk's Expenses	24.39	0.00	24.39
77	13/03/2024	Nick Phillips	expenses	Clerk's Expenses	240.00	0.00	240.00
Invoices already paid							
78	22/02/2024	Defib4Life	SI-3759	Defibrillator Installation	1,395.00	279.00	1,674.00
72	21/02/2024	VinylFx Sign Makers	INV 302	New sign at War memorial	45.00	0.00	45.00
79	22/02/2024	SRW Welding Ltd	INV-0095	Bench Refurbishment	500.00	100.00	600.00
For new financial year (NB expected salary and PAYE as awaiting pay slip – total will be £382.20)							
01	13/04/2024	Nick Phillips	Salary	Salary	358.43	0.00	358.43
02	13/04/2024	HMRC	PAYE	HMRC - tax	23.77	0.00	23.77
03	01/04/2024	Cumbria Payroll Services Ltd	SI10730	Annual Payroll	174.00	34.80	208.80

b. **Monthly reconciliation (February 2024) –received and noted** the reconciliation and balances checked by Cllr Smith.

c. **Monthly budget update- received and noted**

d. **Receipt –noted** receipt from HMRC VAT repayment £213.59 and note a further £379 is expected.

151. **HIGHWAY MATTERS:** received, for information and asked the clerk to report: Woodbrow towards Sickergill there is some subsidence. Potholes have mostly been filled although councillors were not impressed with the quality of the work.

152. Defibrillator in Renwick –resolved to take ownership and responsibility for the defibrillator in Renwick.

153. Parish Plan –agreed terms of reference for a working group to look at the parish plan to be made up of Cllrs Smith, Henderson and Quinn who will seek views and bring back proposals.

154. Signpost at top of Kirkoswald –discussed and resolved to report to Highways that the signpost was broken as was the bin. Clerk to write to householder as well as highway authority.

155. Footpath at Parkhead –received an update that the kissing gate and stile would hopefully be installed by Fellfoot Forward although the footpath officer noted the path was narrow he stated it was not impassable.

156. B4RN funding –received and noted an update on funds and that the grant to Renwick Church to be increased from £1900 to £2000 and to be paid in April.

157. New benches –agreed work programme to secure Westmorland and Furness agreement to place benches on highway verge with Cllrs agreeing to carry out the work and for the Chair and Vice Chair to sign the agreement with W&F.

158. **Councillors' reports and items for future agenda.**

Parking at Lace's Garage – sign needs to be replaced

Drains blocked again – send reports to Clerk

159. **Date of next meeting**

The Annual Electors Meeting followed by the Annual Meeting of the Parish Council will take place on Tuesday 14 May 2024 in Renwick Reading Room at 7.30pm.

Agenda items to be submitted to the Clerk by 12 noon on Thursday 2 May 2024.

Meeting closed at 20.20