

KIRKOSWALD PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602
Email: KirkoswaldParishCouncil@Hotmail.co.uk Website kirkoswaldparishcouncil.co.uk

Monday, 4 March 2024

Dear Councillor

You are summoned to attend the **PARISH COUNCIL MEETING** that will be held at Kirkoswald Church Institute on **Tuesday 12 March 2024** at 7.30pm. The Public and Press are invited to attend.



Clerk
AGENDA

142. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

143. MINUTES OF THE COUNCIL MEETING held on 13 February 2024

To authorise the chair to sign, as a correct record, the minutes of the meeting held on 13 February 2024 (attached).

144. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

- Register of Interests: Councillors are reminded of the need to update their register of interests
- To declare any personal interests in items on the agenda and their nature
- To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
- To make any requests for dispensation

145. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To decide whether there are any items of business which require exclusion of the press and public

146. PUBLIC PARTICIPATION

PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.

147. WESTMORLAND AND FURNESS COUNCILLOR REPORTS – to receive

items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)

148. POLICE MATTERS – to resolve

whether to submit any matters to the Local Focus Hub.

149. PLANNING APPLICATIONS

- You may view the details on the Planning Authority website

(Westmorlandandfurness.gov.uk) where parishioners can submit their own observations directly

- To resolve whether to submit any observations on the following applications

2024/0255/LBC	3 The Square Kirkoswald PENRITH CA10 1DF	Listed Building Consent for alterations to the lower ground floor including installation of bathroom and new rear door opening.
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- To note the following applications that were delegated to the planning committee for decision and the comments below made online.

2024/0166/FPA	Smithy Cottage Kirkoswald Penrith CA10 1DQ	Removal of condition 3 (obscure glazing), attached to approval 11/0687.	No objections
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150. FINANCE

KIRKOSWALD PARISH COUNCIL

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- a. **Payments- to authorise** schedule of payments totalling £2975.59 (VN 72-79) and for 2024-25 total of £382.20 for salary and PAYE and £208.80 for payroll.

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
73	22/02/2024	HSBC	Bank Charges	Bank Charges	5.00	0.00	5.00
74	22/03/2024	HSBC	Bank Charges	Bank Charges	5.00	0.00	5.00
75	13/03/2024	Nick Phillips	Salary	Salary	365.20	0.00	365.20
76	13/03/2024	HMRC	PAYE	HMRC - tax	17.00	0.00	17.00
77	13/03/2024	Nick Phillips	expenses	Clerk's Expenses	24.39	0.00	24.39
77	13/03/2024	Nick Phillips	expenses	Clerk's Expenses	240.00	0.00	240.00
Invoices already paid							
78	22/02/2024	Defib4Life	SI-3759	Defibrillator Installation	1,395.00	279.00	1,674.00
72	21/02/2024	VinylFx Sign Makers	INV 302	New sign at War memorial	45.00	0.00	45.00
79	22/02/2024	SRW Welding Ltd	INV-0095	Bench Refurbishment	500.00	100.00	600.00
For new financial year (NB expected salary and PAYE as awaiting pay slip – total will be £382.20)							
01	13/04/2024	Nick Phillips	Salary	Salary	358.43	0.00	358.43
02	13/04/2024	HMRC	PAYE	HMRC - tax	23.77	0.00	23.77
03	01/04/2024	Cumbria Payroll Services Ltd	SI10730	Annual Payroll	174.00	34.80	208.80

- b. **Monthly reconciliation (February 2024) – to receive and note** the reconciliation and balances checked by Cllr Smith.
- c. **Monthly budget update- to receive and note**
- d. **Receipt – to note** receipt from HMRC VAT repayment £213.59 and note a further £379 is expected.

151. **HIGHWAY MATTERS:** To receive, for information, any items relating to the highway and **Resolve** which to ask the Clerk to report to the Highways Authority.

152. Defibrillator in Renwick – to resolve whether to take ownership and responsibility for the defibrillator in Renwick.

153. Parish Plan – to agree terms for a working group to look at the parish plan

154. Signpost at top of Kirkoswald – to discuss and resolve what actions to take.

155. Footpath at Parkhead – to receive an update.

156. B4RN funding – to receive and note an update on funds (attached)

157. New benches – to agree work programme to secure Westmorland and Furness agreement to place benches on highway verge.

158. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

159. Date of next meeting

The Annual Electors Meeting followed by the Annual Meeting of the Parish Council will take place on Tuesday 14 May 2024 in Renwick Reading Room at 7.30pm.

Agenda items to be submitted to the Clerk by 12 noon on Thursday 2 May 2024.

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Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

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Minutes of the Kirkoswald Parish Council Meeting held on Tuesday 13 February 2024 in Kirkoswald Church Institute at 7.30 PM

Present Cllr J Little (Chair), Cllr J Haugh, Cllr I Henderson, Cllr A Jackson, Cllr N Jackson, Cllr S Quinn, Cllr R Raine, Cllr W Smith, Cllr J Tea

Also Present: N Phillips Clerk/RFO, Westmorland and Furness Cllr Robinson, one member of the public

128. APOLOGIES FOR ABSENCE

received apologies and approved reasons for absence from Cllr Kent and Morgan

129. MINUTES OF THE COUNCIL MEETING held on 9 January 2024

authorised the chair to sign, as a correct record, the minutes of the meeting held on 9 January 2024.

130. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

- Register of Interests: Councillors are reminded of the need to update their register of interests
- To declare any personal interests in items on the agenda and their nature Cllr Little and Cllr A Jackson declared an interest in item 136a
- To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
- To make any requests for dispensation

131. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To decide whether there are any items of business which require exclusion of the press and public -none

132. **PUBLIC PARTICIPATION** – one member of the public attended the meeting to talk about claims for damage to their car caused by potholes and a claim that had been made against Westmorland and Furness Council.

133. **WESTMORLAND AND FURNESS COUNCILLOR REPORTS**—received the following items for information. Cllr Robinson has reported numerous potholes. April Place Action Group – would like co-ordinated responses from parish councils and would like feedback on what the priorities are for the parish. 92% of schools in W&F rated good or better.

134. **POLICE MATTERS** –resolved not to submit any matters to the Local Focus Hub. Cllr Little reported that budget meeting from Police and Fire service indicated that there would be an increase in council tax.

135. PLANNING APPLICATIONS -

- noted the following has been submitted by the clerk.

2023/1144/LBC	4 The Square Kirkoswald Penrith CA10 1DF	Listed Building Consent for replacement of roof covering, replacement windows, rebuild and render chimney, and internal alterations.	No objections
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136. FINANCE

- Payments- authorised** schedule of payments totalling £2343.64 (VN 64-71) NB VN64 already paid as authorised at last meeting.

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED	NET AMOUNT
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						£	£
64	10/01/2024	Kirkoswald Church Institute	KOPC Grant VN64	Annual Grant	1,500.00	0.00	1,500.00
65	14/02/2024	J Little	VN65 - batteries	Christmas Tree	16.67	3.33	20.00
66	14/02/2024	Creative Gardens Ltd	9-1-24	Parish Field	325.00	65.00	390.00
67	21/01/2024	HSBC	Bank Charges	Bank Charges	5.00	0.00	5.00
68	14/02/2024	P Morgan	To P Morgan	Christmas Tree	6.65	1.33	7.98
69	14/02/2024	Nick Phillips	Salary	Salary	365.40	0.00	365.40
70	14/02/2024	HMRC	PAYE	HMRC - tax	16.80	0.00	16.80
71	14/02/2024	Nick Phillips	expenses	Clerk's Expenses	38.46	0.00	38.46

b. Monthly reconciliation (January 2024) –

received and noted the reconciliation and balances checked by Cllr Smith.

c. Monthly budget update- received and noted

d. Receipt- noted receipt of bank interest R20 £7.03

137. **HIGHWAY MATTERS:** resolved that the Clerk and Chair will conduct a tour on Friday 16 January to record issues.

138. Bench at The Square Kirkoswald –resolved to authorise the Clerk to purchase the bench for the square and arrange a quote for repair of the existing bench. Clerk to seek highways permission for two new benches.

139. LED Lighting –

a. received a presentation from Callum Scott, Managing Director, Circular Economy Solutions Limited

b. discussed the paper from the Clerk and resolved to take the following actions – Clerk to write article for The Raven asking for feedback from residents and then work with Cllr Haugh and N Jackson.

140. Councillors' reports and items for future agenda

Parish Plan

Signpost at top of Kirkoswald

Footpath at Parkhead now unusable.

Thanks were expressed to Allen Tuting and Stan Lane for their work on clearing the footpath in Kirkoswald.

B4RN funding spending update

141. Date of next meeting

The next meeting of the Parish Council will take place on 12 March 2024 in Kirkoswald Church Institute at 7.30 pm.

Agenda items to be submitted to the Clerk by 12 noon on Thursday 29 February 2024.

Meeting finished at 20.55



**Westmorland
& Furness
Council**

Clerk to Kirkoswald Parish Council
Kirkoswald Parish Council

22 February 2024

Dear Sir/Madam

APP REF: 2024/0255/LBC
APP TYPE: Listed Building Consent
LOCATION: 3 The Square Kirkoswald PENRITH CA10 1DF
GEOCODES: 355492, 541190
PROPOSAL: Listed Building Consent for alterations to the lower ground floor including installation of bathroom and new rear door opening.

We have received the above application that you may wish to comment upon.

If you wish to make comments on the application, please do so within 21 days of the date of this letter or 21 days from the posting of the site notice, whichever is the latter.

If you do not reply within that period I will assume you have no comments to make.

We encourage you to use the following unique link, as this will take you directly to the application to allow you to submit your comments as a statutory consultee:

<https://planningregister.westmorlandandfurness.gov.uk/Planning/Display/2024/0255/LBC?cuuid=ED2E43DC-E48D-4CA3-AEB9-A91EE1B5E50E>

Yours faithfully

A handwritten signature in black ink, appearing to read 'Gareth Candlin'.

Gareth Candlin
Assistant Director of Inclusive and Green Growth

KIRKOSWALD PARISH COUNCIL MEETING MARCH 2024 – FINANCIAL OFFICER’S REPORT

ACCOUNTS FOR PAYMENT

I present for approval the following accounts for payment – Vouchers No.72 to 79 amounting to £2975.59 and VN01-03 amounting to £591

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
73	22/02/2024	HSBC	Bank Charges	Bank Charges	5.00	0.00	5.00
74	22/03/2024	HSBC	Bank Charges	Bank Charges	5.00	0.00	5.00
75	13/03/2024	Nick Phillips	Salary	Salary	365.20	0.00	365.20
76	13/03/2024	HMRC	PAYE	HMRC - tax	17.00	0.00	17.00
77	13/03/2024	Nick Phillips	expenses	Clerk's Expenses	24.39	0.00	24.39
77	13/03/2024	Nick Phillips	expenses	Clerk's Expenses	240.00	0.00	240.00
Invoices already paid							
78	22/02/2024	Defib4Life	SI-3759	Defibrillator Installation	1,395.00	279.00	1,674.00
72	21/02/2024	VinylFx Sign Makers	INV 302	New sign at War memorial	45.00	0.00	45.00
79	22/02/2024	SRW Welding Ltd	INV-0095	Bench Refurbishment	500.00	100.00	600.00
For new financial year (NB expected salary and PAYE as awaiting pay slip – total will be £382.20)							
01	13/04/2024	Nick Phillips	Salary	Salary	358.43	0.00	358.43
02	13/04/2024	HMRC	PAYE	HMRC - tax	23.77	0.00	23.77
03	01/04/2024	Cumbria Payroll Services Ltd	SI10730	Annual Payroll	174.00	34.80	208.80

Approved - Minute No.	150a
Chair signature	
Date	



Invoice #302

10 Jan 2024

BILL TO

Tom Banks

Tombanksk18@yahoo.co.uk

FROM

VinylFX Sign Makers

Unit 8 Ullswater Road Business Park

Penrith, Cumbria CA117EH

info@vinylfx.net

INVOICE ITEMS

AMOUNT

KO parish council sign

£45.00

£45.00

PAYMENT DUE 11 JAN 2024

PAYMENT DETAILS

Account 61612832

Sort 40-36-10


VinylFX Sign Makers

MESSAGE

Thank you for your business.

Make a bill payment

- 1. Payee details
- 2. Payment details
- 3. Check and confirm
- 4. Confirmation

 Done! Payment created.

Summary

From	40-36-10 90508217 Charitable Kirko parish cou	
Payment date	Now	
VinylFX Sign Maker Invoice 302 40-36-10 61612832	GBP 45.00	Your payment has been made and should reach the payee's bank strai to our usual checks.

Authorisation

Authorised by	GBHBEU1003867766PHILLIPSNICHOL	Date and time	21 F
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Ref.	Employee Name	Process Date	N.I. Number
1	Mr. N Phillips	12/03/2024	

Payments			Deductions	
	Units	Rate	Amount	Amount
Salary	26.00	14.7000	382.20	
				PAYE Tax 17.00
				National Insurance 0.00

Mr. N Phillips
 14 Twickenham Court
 Carlisle
 Cumbria

This Period	
Total Gross Pay	382.20
Gross for Tax	382.20
Earnings for NI	0.00

Year To date	
Total Gross Pay TD	4401.80
Gross for Tax TD	4401.80
Tax paid TD	166.40
Earnings For NI TD	4019.60
National Insurance TD	0.00

CA1 3TW

Payment Period Monthly

Kirkoswald Parish Council

Tax Code: 356T Dept: Tax Period: 12 Payment Method: BACS

Net Pay 365.20

Kirkoswald Parish Council
Form P32 - Employer Payment Record

Tax Month From: 12 Date From: 06/03/2024 Tax District/Reference: 475/GA55991
Tax Month To: 12 Date To: 05/04/2024 Accounts Office Reference: 475PQ00171766

1 - PAYE Income Tax:	17.00
2 - Student/Postgraduate Loan Deductions:	0.00
3 - Net Income Tax:	17.00 (1 + 2)
4 - Gross National Insurance:	0.00
5 - Employment Allowance:	0.00
6 - Total SMP Recovered:	0.00
7 - NIC Compensation on SMP (if due):	0.00
8 - Total SPP Recovered:	0.00
9 - NIC Compensation on SPP (if due):	0.00
10 - Total ShPP Recovered:	0.00
11 - NIC Compensation on ShPP (if due):	0.00
12 - Total SAP Recovered:	0.00
13 - NIC Compensation on SAP (if due):	0.00
14 - Total SPBP Recovered:	0.00
15 - NIC Compensation on SPBP (if due):	0.00
16 - Total NIC Deductions:	0.00
17 - Net National Insurance:	0.00 (4 minus 5 minus 16)
18 - Apprenticeship Levy:	0.00
19 - Termination Payments Class 1A NICs	0.00
20 - Employer NI to Pay:	0.00
21 - Total Amount Due:	17.00 (3 + 17 + 18 + 19)

Note: If there is a value in box 16 displayed above you must submit an Employer's Payment Summary (EPS) to HMRC.

Tax Refund Received	0.00
SMP/SPP/ShPP/SAP/SPBP Funding Receive	0.00
Total SMP	0.00
Total SPP	0.00
Total ShPP	0.00
Total SAP	0.00
Total SPBP	0.00
Small Employer Statutory NIC Compensation Percentage	3.00 %

You can pay your employers' PAYE and National Insurance online at <https://www.tax.service.gov.uk/pay-online/epaye>

Kirkoswald Parish Council

Clerk's Expenses March 2024

Postage
Working from home allowance

VAT

Total
£ 240.00

Travel
Agendas

Miles @per mile
52 £ 0.47

£ 24.39

Totals £ - £ 264.39

**Defib4Life Ltd**

Park Grange, Park Lane, Two Dales, Matlock, Derbyshire, DE4 2FB

Telephone:

07919440044

Email:

michelle@defib4life.co.uk

Website:

www.Defib4Life.co.uk

VAT Number

GB 328160514

Customer Kirkoswald Parish Council**Reference****Invoice Number** SI-3759**Invoice Date** 22/02/2024**Due Date** 22/02/2024**Invoice Address**14 Twickenham Court
Carlisle
CA1 3TW**Delivery Address**14 Twickenham Court
Carlisle
CA1 3TW

Description	Qty/Hrs	Price/Rate	Net	% VAT	VAT	Total (£)
Ipad SP1 Fully Automatic (63470)	1.00	810.00	810.00	20.00	162.00	972.00
Defibsafe2 Locked External Cabinet (DEFIBSAFE2)	1.00	435.00	435.00	20.00	87.00	522.00
Cabinet Installation (INSTALLATION)	1.00	150.00	150.00	20.00	30.00	180.00

Total Net 1,395.00 (£)**Total VAT** 279.00 (£)**Total** 1,674.00 (£)


VAT Rate	Net (£)	VAT (£)	Total (£)
Standard 20.00%	1,395.00	279.00	1,674.00

NotesBACS
Bank HSBC
40-08-46
82037912**Terms and Conditions**

Late payment of invoices will be charged at 8% plus the Bank of England base rate, which is statutory interest.

Make a bill payment



 **Done!** Payment created.

Summary

From	40-36-10 90508217 Charitable Kirko parish cou
Payment date	Now

Defib4Life SI-3759 40-08-46 82037912	GBP 1,674.00
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Fraud check answers

- Please confirm the reason for this payment:**
Paying a supplier (invoice)
- Is this an existing supplier with new details?**
No - this is the first time I am paying this supplier
- How did you receive the request for this payment to be made?**
Email


Your payment has been sent and will usually be credited to the payee's account subject to our usual checks.

Is the email genuine?

Signs of a scam

- Fraudsters may pretend to be one of your suppliers to trick you into making a payment to their account.
- This is often done by email, that may look or feel genuine.
- If an email has been hacked, it may be part of a genuine email chain.
- The email address may be copied with a minor change that's not obvious.
- An invoice may be provided which looks genuine, as only the account number is different.

Take action

- You must call the supplier to check the details, including the sort code and account number, using a phone number obtained from a trusted source such as the supplier's website and NOT from the email.
- Be suspicious, even if you're expecting to make the payment, you should always check.
- Visit our [Fraud Centre](#)  for more information on how to spot and avoid fraud.

Protect yourself and your business

If you continue without checking, you accept the money may go to a fraudster and we may not be able to get it back. If you're unsure, please stop now.

Authorisation

Authorised by	GBHBEU1003867766PHILLIPSNICHOL	Date and time	22 Feb 2024 15:23
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SRW WELDING INVOICE

Nick phillips

Invoice Date
22 Feb 2024

Invoice Number
INV-0095

Reference
QU-0097

VAT Number
457230204

SRW Welding Limited
Attention: Shaun Warwick
154 Lowry Hill Road
Carlisle
Cumbria
CA3 0ER
GBR

Description	Quantity	Unit Price	VAT	Amount GBP
Collection of steel bench.	1.00	500.00	20%	500.00
Repair any broken/ rotted materials.				
Sand blast.				
Powder coat in matte black.				
Delivery back to site.				
			Subtotal	500.00
			TOTAL VAT 20%	100.00
			TOTAL GBP	600.00

Due Date: 22 Feb 2024

Payment can be made via Bank Transfer to the following account:

Account Name: SRW WELDING LIMITED

Sort Code: 087199

Account No: 06103194

All steelwork created by SRW WELDING LIMITED is covered by a 4 week structural warranty. This warranty covers the main body of the box against structural failure, central divider and hinges. Exclusions to this are, Failure due to Accident/Impact Damage, Matting or Damage due to chewing Vents/Doors. Powder coated finish guaranteed for 4 weeks from purchase date excluding scratching by dogs. During this period defective products will be repaired/replaced at our discretion. The cost of returning the product for warranty work will solely be at the expense of the customer. All products not made by SRW WELDING LIMITED and supplied by us are covered by their own manufacturers warranty.




PAYMENT ADVICE

To: SRW Welding Limited
Attention: Shaun Warwick
154 Lowry Hill Road
Carlisle
Cumbria
CA3 0ER
GBR

Customer	Nick phillips
Invoice Number	INV-0095
Amount Due	600.00
Due Date	22 Feb 2024
Amount Enclosed	<hr/> Enter the amount you are paying above

Make a bill payment

- 1. Payee details
- 2. Payment details
- 3. Check and confirm
- 4. Confirmation

 Done! Payment created.

Summary

From	40-36-10 90508217 Charitable Kirko parish cou	
Payment date	Now	
SRW WELDING LIMITE INV-0095 08-71-99 06103194	GBP 600.00	Your payment has been made and should reach the payee's bank strai to our usual checks.

Authorisation

Authorised by	GBHBEU1003867766PHILLIPSNICHOL	Date and time	22 F
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Cumbria Payroll Services Ltd

VN03



54 Warwick Road
Carlisle, Cumbria, CA1 1DR
United Kingdom

Website www.cumbriapayroll.co.uk
Telephone: 01228 402010
Email mail@cumbriapayroll.co.uk

Invoice To:

Nick Philips
Kirkoswald Parish Council
14 Twickenham Court
Carlisle
Cumbria
CA1 3TW

SALES INVOICE

Invoice Date 01/04/2024
Due Date 01/05/2024
Invoice Number SI-10730

Code	Description	Qty/Hrs	Price/Rate	VAT %	Net
CALC01	Payroll monthly - email service Annual invoice	12.00	14.50	20.00	174.00

VAT Rate	Net	VAT	Total Net	174.00
Standard 20.00% (20.00%)	£174.00	£34.80	Total VAT	34.80
			TOTAL	£208.80

Pay Now

We accept online payments. It's a fast, secure and very easy way to pay.
Simply click the "Pay Now" button to pay this invoice using your credit or debit card.

Notes:

Bank Details:
Bank: Barclays PLC
Sort Code: 20-18-47
Account No: 70317624

If you do not already use our Direct Debit service and wish to do so, please contact us and we will email a quick and simple set up link.
mail@cumbriapayroll.co.uk

Kirkoswald Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 04/03/2024			
	Cash in Hand 01/04/2023			21,840.68
	ADD			
	Receipts 01/04/2023 - 04/03/2024			17,366.28
				39,206.96
	SUBTRACT			
	Payments 01/04/2023 - 04/03/2024			18,503.78
A	Cash in Hand 04/03/2024 (per Cash Book)			20,703.18
	Cash in hand per Bank Statements			
	Petty Cash	23/06/2023	0.00	
	HSBC BMM	31/12/2023	1,445.30	
	Charity	04/03/2024	19,257.88	
				20,703.18
	Less unrepresented payments			
				20,703.18
	Plus unrepresented receipts			
B	Adjusted Bank Balance			20,703.18
	A = B Checks out OK			

Your Statement

Mr Nicholas Phillips
 Kirkoswald Parish Council
 14 Twickenham Court
 Carlisle
 CA1 3TW



Account Summary

Opening Balance	22,206.93
Payments In	213.59
Payments Out	3,162.64
Closing Balance	19,257.88

International Bank Account Number

GB42HBUK40361090508217

Branch Identifier Code

HBUKGB4148T

1 February to 29 February 2024

Account Name

Kirkoswald Parish Council

Sortcode

40-36-10

Account Number Sheet Number

90508217 486

Your Charitable Bank Account details

Date	Payment type and details	Paid out	Paid in	Balance
31 Jan 24	BALANCE BROUGHT FORWARD			22,206.93
14 Feb 24	BP J Little KOPC VN65	VN65 20.00		
	BP Creative Gardens L 9-1-24	VN66 390.00		
	BP Peter Morgan KOPC VN68	VN68 7.98		
	BP Nicholas Phillips Salary VN69	VN69 365.40		
	BP Nicholas Phillips EXPENSES VN71	VN71 38.46		
	BP HMRC PAYE/NIC CUMB 475PQ00171766	VN70 16.80		21,368.29
21 Feb 24	DR TOTAL CHARGES TO 30JAN2024	VN67 5.00		
	BP VinylFX Sign Maker Invoice 302	VN72 45.00		21,318.29
22 Feb 24	BP SRW WELDING LIMITE INV-0095	VN79 600.00		
	BP Defib4Life SI-3759	VN78 1,674.00		19,044.29
27 Feb 24	CR HMRC VTR		R21 213.59	19,257.88
29 Feb 24	BALANCE CARRIED FORWARD			19,257.88

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
PAYMENTS															
Income															
Precept															
Parish Field															
The Pound															
Bank interest															
Laces															
VAT															
Miscellaneous															
Wayleaves															
B4RN									1,575.41	475.00		1,895.00		3,945.41	-3,945.41
Miscellaneous	60.00	25.00							19.98		50.00	23.32		118.30	-58.30
Staff															
Salary	2,968.16	309.88	319.28	314.88	314.88	314.88	314.88	314.88	403.64	344.40	552.40	365.40	365.20	4,234.60	-1,266.44
HMRC		9.40		4.40	4.40	4.40	4.40	4.40	13.60	11.80	63.80	16.80	17.00	154.40	-154.40
Admin															
Payroll	208.60	174.00												174.00	34.60
Audit					100.00			210.00						310.00	-310.00
Travel	250.00	49.27	24.39	32.83	24.39		24.39	24.39	24.39		24.39	38.46	24.39	291.29	-41.29
Expenses	110.00			30.00	15.89		2.25	0.75			15.98			64.87	45.13
Working from Home	240.00												240.00	240.00	
Subscriptions	500.00			240.64	480.00									720.64	-220.64
Room rental															
Bank Charges	60.00	7.80	8.60	5.00	5.00	5.00	5.00	5.00	5.80	5.00	5.00	5.00	5.00	67.20	-7.20
Event Expenditure	250.00														250.00
Insurance								487.27						487.27	-487.27
Election costs															
Training															
Training	200.00														200.00

Kirkoswald Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
48	B4RN	15/11/2023	94a	Charity	B4RN Meeting	B4RN Meeting	Sue Quinn	Z	47.50		47.50
48	B4RN	15/11/2023	94a	Charity	B4RN Meeting	B4RN Meeting	Sue Quinn	Z	13.29		13.29
49	B4RN	15/11/2023	94a	Charity	B4RN Meeting	B4RN Meeting	Kirkoswald Community Shop	S	14.62	2.93	17.55
53	B4RN	16/11/2023	118a	Charity	Donation no 25923	Defibrillator grant	London Hearts	Z	750.00		750.00
54	B4RN	22/11/2023	118a	Charity	Donation 26183	Defibrillator grant	London Hearts	Z	750.00		750.00
55	B4RN	13/12/2023	118a	Charity	INV328	Defibrillator Installation	D&G Electrical Services North	S	325.00	65.00	390.00
56	B4RN	13/12/2023	118a	Charity	INV329	Defibrillator Installation	D&G Electrical Services North	S	150.00	30.00	180.00
78	B4RN	22/02/2024		Charity	SI-3759	Defibrillator Installation	Defib4Life	S	1,395.00	279.00	1,674.00
79	B4RN	22/02/2024		Charity	INV-0095	Bench Refurbishment	SRW Welding Ltd	S	500.00	100.00	600.00
Total									3,945.41	476.93	4,422.34

Kirkoswald Parish Council
Reserves Balance
2023 - 2024

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
B4RN	7,481.88		3,945.41	1,225.00	4,761.47
Defibrillator expenses		400.00			400.00
Election Fee		500.00			500.00
Total Earmarked	7,481.88	900.00	3,945.41	1,225.00	5,661.47
TOTAL RESERVE	7,481.88	900.00	3,945.41	1,225.00	5,661.47
GENERAL FUND					14,390.12
TOTAL FUNDS					20,051.59