

# KIRKOSWALD PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: [KirkoswaldParishCouncil@Hotmail.co.uk](mailto:KirkoswaldParishCouncil@Hotmail.co.uk) Website [kirkoswaldparishcouncil.co.uk](http://kirkoswaldparishcouncil.co.uk)

## Minutes of the Kirkoswald Parish Council Meeting held on Tuesday 14 November 2023 in Kirkoswald Church Institute at 7.30 PM

**Present** Cllr A Jackson (Chair), Cllr J Haugh, Cllr I Henderson, Cllr N Jackson, Cllr S Quinn, Cllr R Raine

**Also Present:** N Phillips Clerk/RFO, Westmorland and Furness Cllr Robinson

### 86. APOLOGIES FOR ABSENCE

received apologies and approved reasons for absence Cllrs Kent, Little, Morgan, Tea and Smith, WaF Cllr Hanley

### 87. MINUTES OF THE COUNCIL MEETING held on Tuesday 10 October 2023

authorised the chair to sign, as a correct record, the minutes of the meeting held on 10 October 2023.

### 88. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

- a. Register of Interests: Councillors are reminded of the need to update their register of interests - none
- b. To declare any personal interests in items on the agenda and their nature none
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) none
- d. To make any requests for dispensation none

### 89. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

### 90. PUBLIC PARTICIPATION

**PUBLIC PARTICIPATION (20 MINUTES ALLOWED)** -none present.

91. **Westmorland and Furness COUNCILLOR REPORTS**—received the following items for information – School transport review has been completed and Great Salkeld has been removed from route that local children are on. There are still some teething issues which will take some time to bed in. Langwathby station car parking price has been reduced from £12 per day to £2 per day. Road closure in Kirkoswald is likely to be 4 days rather than the advertised 7 days. Place action groups – proposal that Chair of parish councils and clerks will be involved. Flooding, recent storms have highlighted areas of particular problem.

92. **POLICE MATTERS** –resolved not to submit any matters to the Local Focus Hub.

### 93. PLANNING APPLICATIONS -

- a. Noted the following applications were granted approval

22/0086	SCALES HALL RENWICK PENRITH CA10 1JE	Change of use of agricultural buildings to create three dwellings with associated operations.
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23/0542	CANNERHEUGH RENWICK PENRITH CA10 1LA	Proposed change of use of ground floor level of barn to form meeting, staff and boot rooms.
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### 94. FINANCE

- a. **Payments- authorised** schedule of payments totalling £905.15 (VN 43-52), to note that VN44 Insurance £487.27 has been paid.

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
43	15/11/2023	Nick Phillips		Poppy Wreath	19.98	4.00	23.98
47	15/11/2023	Nick Phillips	expenses	Clerk's Expenses	24.39	0.00	24.39
Total							£48.37
45	15/11/2023	Nick Phillips	Salary	Salary	403.64	0.00	403.64
46	15/11/2023	HMRC	PAYE	HMRC - tax	-12.80	0.00	-12.80
46	15/11/2023	HMRC	PAYE	HMRC - tax	26.40	0.00	26.40
Total payable							£13.60
48	15/11/2023	Sue Quinn	B4RN Meeting	B4RN Meeting	47.50	0.00	47.50
48	15/11/2023	Sue Quinn	B4RN Meeting	B4RN Meeting	13.29	0.00	13.29
49	15/11/2023	Sue Quinn	B4RN Meeting	B4RN Meeting	14.62	2.93	17.55
Total							£78.34
50	21/10/2023	HSBC	Bank Charges	Bank Charges	5.00	0.00	5.00
51	13/12/2023	Nick Phillips	Salary	Salary	344.40	0.00	344.40
52	13/12/2023	HMRC	PAYE	HMRC - tax	11.80	0.00	11.80

- b. **Monthly reconciliation (October 2023) – received and noted** the reconciliation and balances checked by Cllr Smith.
- c. **Monthly budget update- received and noted**
- d. **Receipt –noted** receipt from HMRC R17 £135.80 VAT repayment.

95. **HIGHWAY MATTERS:** received the following information for the clerk to submit to the highway authority: Sickergill bridge needs some of the tarmac replacing. Renwick to Croglin Road potholes, Outhwaite-water running into cottage garden. Cllr haugh asked for an update on gritting plans and concern was expressed with the condition of grit heaps that had been placed. Cllr Robinson to speak to Highways.

96. Grants 2024 25 –resolved to award the following amounts in grants in 2024:

Organisation	Legislation	Amount (2023 figure)
Renwick with Croglin PCC, maintenance of churchyard	Power to contribute towards expenses of cemeteries	£1000 (£900)
Kirkoswald PCC, maintenance of Parish Churchyard	Local Government Act 1972, s.214(6)	£1000 (£1000)

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Renwick Reading Room, re-decoration of the Reading room	Power to provide and equip buildings for use of clubs, having athletic, social or educational objectives Local Government (Miscellaneous Provisions) Act 1976 s.19	£500 (£500)
GNAAS Donation rather than grant	Power to spend a sum of money for the benefit of some or all of the parishioners. The expenditure must be commensurate with the benefit. -Local Government Act 1972 s.137	£350 (£250)
Fellrunner Bus	Powers to spend money on community transport schemes Local Government and Rating Act 1997, s.26-29	(£311) £422
Lazonby Swimming Pool (lifeguard training)	Power to provide public swimming baths and washhouses. Public Health Act 1936 s.221	£1000 (£500)
Kirkoswald Community Shop Ltd	Power to spend a sum of money for the benefit of some or all of the parishioners. The expenditure must be commensurate with the benefit. -Local Government Act 1972 s.137	£325
Kirkoswald Methodist Church – general maintenance to allow worship and meetings	On condition that the grant conditions are met.	£500

97. Budget 2024-24 – Agreed the budget for 2024-25 and resolved to set a precept of £16500

98. Defibrillators –resolved whether to accept the proposals from the Clerk to purchase 3 defibrillators and authorise the expenditure for Stafffield, Parkhead and High Bankhill.

99. Parking on Parish Land – resolved to take no further action at this stage.

100. Footpath at Parkhead – The clerk is in contact with the land agent and progress is slowly being made.

101. Information point board in Kirkoswald – resolved to site it on the war memorial railings, Cllr Haugh and N Jackson to supply the clerk with sizes.

102. Policies –resolved to adopt the following policies:

- a. Equality and Diversity
- b. Publication Scheme
- c. Vexatious Requests Policy

103. Code of Conduct –resolved to adopt the new Westmorland and Furness code of conduct.

### 104. Councillors' reports and items for future agenda

20 mph zones being created instead of 30 mph.

Benches in Parish – councillors to bring location of benches needing replacement

### 105. Date of next meeting

**The next meeting of the Parish Council** will take place on Tuesday 9 January 2024 in Kirkoswald Church Institute at 7.30pm.

Agenda items to be submitted to the Clerk by 12 noon on Thursday 28 December 2023.

Meeting closed at 20.45