

KIRKOSWALD PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: KirkoswaldParishCouncil@Hotmail.co.uk Website kirkoswaldparishcouncil.co.uk

Minutes of the Kirkoswald Parish Council Meeting held on Tuesday 12 September 2023 in Renwick Reading Room at 7.30 PM

Present Cllr J Little (Chair), Cllr J Haugh, Cllr A Jackson, Cllr N Jackson, Cllr S Quinn, Cllr R Raine, Cllr W Smith, Cllr J Tea

Also Present: N Phillips Clerk/RFO, Westmorland and Furness Cllrs Hanley and Robinson

52. APOLOGIES FOR ABSENCE

received apologies and approved reasons for absence from Cllr H Kent, P Morgan

53. MINUTES OF THE COUNCIL MEETING held on Tuesday 11 July 2023

authorised the chair to sign, as a correct record, the minutes of the meeting held on Tuesday 11 July 2023. Cllr Henderson stated that she had given her apologies in the meeting in June.

54. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

- a. Register of Interests: Councillors are reminded of the need to update their register of interests - none
- b. To declare any personal interests in items on the agenda and their nature- Cllr A Jackson declared an interest in item 59a.
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) - none
- d. To make any requests for dispensation- none

55. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

56. PUBLIC PARTICIPATION -none present

57. WESTMORLAND AND FURNESS COUNCILLOR REPORTS– received the following items for information Cllr Hanley highlighted some of the issues in reports previously circulated.

Cllr Robinson – Fellfoot Forward – there will be 6 key locations with interpretation panels, one of them will be in Kirkoswald. Lots of work has taken place and will continue in a new format. Transport Working group - £250k to be spent in the old Eden footprint.

58. POLICE MATTERS – resolved that Cllr Little should discuss lack of visible local policing at meeting with PCC.

59. PLANNING APPLICATIONS -

- a. resolved to submit observations on the following application as detailed

22/0086	Scales Hall. Renwick Penrith	Change of use of agricultural buildings to create three dwellings with associated operations
Continue to fully support this application.		

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- b. Noted the following applications that were delegated to the planning committee for decision and the comments below made online.

23/0506	THE BARN MIDLAND HOUSE	Removal of condition 3 (holiday occupancy restriction), attached to approval 20/0044	No objections
23/0481 and 0482	High College, Kirkoswald. Penrith	Addition of solar panels to roof and associated works	No objections
23/0532	FETHERSTON ARMS	Reduce 1no Poplar by 0.5m and 1no Poplar by 2m	No objections
23/0542	Cannerheugh Renwick	Proposed change of use of ground floor level of barn to form meeting, staff and boot rooms	No objections

- c. Noted the following applications were granted approval

23/0146	3 THE SQUARE KIRKOSWALD PENRITH CA10 1DF	Listed Building Consent for replacement double glazed timber sash and casement windows and timber doors
22/0578	DAVYGILL CROGLIN CARLISLE CA4 9SJ	New access off the B6413 to fields for agricultural use.
23/0481 and 0482	High College, Kirkoswald. Penrith	Addition of solar panels to roof and associated works

60. FINANCE

- a. **Payments- authorised** schedule of payments totalling £468.92 (VN 30-36)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
30	20/07/2023	Kate Beaty	KOPC Audit	Annual Audit	100.00	0.00	100.00
31	21/07/2023	HSBC		Bank Charges	5.00	0.00	5.00
32	21/08/2023	HSBC		Bank Charges	5.00	0.00	5.00
34	13/09/2023	Nick Phillips	Salary	Salary	314.88	0.00	314.88
35	13/09/2023	HMRC	PAYE	HMRC - tax	4.40	0.00	4.40
33	13/09/2023	Peter Morgan	From KOPC	Paint	13.00	0.00	13.00
36	13/09/2023	Nick Phillips	Expenses	Clerk's Expenses	24.39	0.00	24.39
36	13/09/2023	Nick Phillips	Expenses	Clerk's Expenses	2.25	0.00	2.25

- b. **Monthly reconciliation (July and August 2023) – received and noted** the reconciliation and balances checked by Cllr Smith.
- c. **Monthly budget update- received and noted**
- d. **Receipt – Noted** the following receipts

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VN	Date	From	CHQ. NO/ Ref no	Purpose of income	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
7	11/07/2023	Ian Johnson	0	DIG Grant	50.00	0.00	50.00
8	13/07/2023	H A Reynolds	0	DIG Grant	50.00	0.00	50.00
9	15/07/2023	Laces of Kirkoswald	0	Rental	25.00	0.00	25.00
10	16/07/2023	B Clark	0	DIG Grant	50.00	0.00	50.00

61. **HIGHWAY MATTERS:** received, for information the following items which the clerk will report where possible – Subsidence on Woodbrow, Water on road at Toddbank, Fellgate – concrete slabs need replacing, top of Outhwaite road needs resurfacing, road by Greygate wood is breaking up. H Bars by Kirkoswald Square and Keep Clear need to be repainted.
62. Footway Lights –discussed and resolved to contact CALC and ask them to highlight the issues and WESTMORLAND AND FURNESS Cllr Robinson to raise as well.
63. Clerk’s appraisal – resolved to adopt the staff appraisal policy and appointed Cllrs Tea and Smith as appraisers.
64. The Pound in Renwick- discussed the proposal from the Clerk and agreed next steps as continuing to rent to current tenant for £1 but to write the contract so that the tenant is responsible for maintenance.
65. Footpath from Parkhead to Kirkoswald – resolved to take following actions the Clerk to write to land agent and Highway Authority footpath officer.
66. Winter gritting – resolved to take the following actions Cllr Robinson to contact relevant officer ask for bins to be refilled.
- 67. Councillors’ reports and items for future agenda**
Allocation of B4RN monies
Cllr Tea will become a director of CALC when it becomes a limited company.
- 68. Date of next meeting**
The next meeting of the Parish Council will take place on Tuesday 10th October 2023 in Kirkoswald Church Institute at 7.30pm.
Agenda items to be submitted to the Clerk by 12 noon on Friday 29 September 2023.
Meeting closed at 9.00pm