

# KIRKOSWALD PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: KirkoswaldParishCouncil@Hotmail.co.uk Website kirkoswaldparishcouncil.co.uk

## Minutes of the Kirkoswald Parish Council Meeting held on Tuesday 11 July 2023 in Kirkoswald Church Institute at 7.30 PM

**Present** Cllr J Little (Chair), Cllr J Haugh, Cllr A Jackson, Cllr N Jackson, Cllr H Kent, Cllr S Quinn, Cllr R Raine, Cllr W Smith, Cllr J Tea

**Also Present:** N Phillips Clerk/RFO, Westmorland and Furness Cllr Hanley and one member of the public

### 36. APOLOGIES FOR ABSENCE

received apologies and approved reasons for absence from Cllr Morgan, Westmorland and Furness Cllr Robinson

### 37. MINUTES OF THE COUNCIL MEETING held on 13 June 2023

authorised the chair to sign, as a correct record, the minutes of the meeting held on 13 June 2023.

a. **Matters arising:** Woodland investigations ongoing

### 38. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

None received

### 39. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no items that required press and public to be excluded

### 40. PUBLIC PARTICIPATION – one member of the public in attendance to ask about parking

### 41. WESTMORLAND AND FURNESS COUNCILLOR REPORTS– received the following items for information

– Locality board information received. Place Action Groups to replace local planning groups. Cabinet are looking at 20mh limits in Westmorland and Furness council area with more details to follow.

### 42. POLICE MATTERS – resolved to submit issues with parking in Kirkoswald and ask that Police enforcement on a regular basis particularly on pavements, corners etc.

### 43. Church Institute – Nothing to report

### 44. FINANCE

a. **Payments- authorised** schedule of payments totalling £1254.84 (VN 22-29)

| VN | Inv. Date  | PAYEE                                 | CHQ. NO/<br>Ref no | Purpose of<br>Expenditure | AMOUNT<br>£ | VAT<br>INCLUDED<br>£ | NET<br>AMOUNT<br>£ |
|----|------------|---------------------------------------|--------------------|---------------------------|-------------|----------------------|--------------------|
| 22 | 11/07/2023 | Nick Phillips                         | 0                  | Salary                    | 314.88      | 0                    | 314.88             |
| 23 | 11/07/2023 | HMRC                                  | 0                  | HMRC - tax                | 4.4         | 0                    | 4.4                |
| 24 | 11/07/2023 | Nick Phillips                         | 0                  | Clerk's Expenses          | 24.39       | 0                    | 24.39              |
| 24 | 11/07/2023 | Nick Phillips                         | 0                  | Clerk's Expenses          | 1.85        | 0                    | 1.85               |
| 25 | 12/07/2023 | Hayton Parish<br>Council              | 0                  | Clerk's Expenses          | 14.04       | 0                    | 14.04              |
| 26 | 12/07/2023 | Starboard Systems<br>Limited (Scribe) | 0                  | Subscription              | 276         | 55.2                 | 331.2              |
| 26 | 12/07/2023 | Starboard Systems<br>Limited (Scribe) | 0                  | Subscription              | 89          | 17.8                 | 106.8              |
| 28 | 09/08/2023 | HMRC                                  | 0                  | HMRC - tax                | 4.4         | 0                    | 4.4                |
| 27 | 09/08/2023 | Hayton Parish<br>Council              | 0                  | Salary                    | 314.88      | 0                    | 314.88             |
| 29 | 3/7/2023   | Rocket Sites Ltd                      | 2527               | Web Hosting               | 115.00      | 23.00                | 138.00             |

b. **Monthly reconciliation (June 2023) –**

**received and noted** the reconciliation and balances checked by Cllr Smith,

c. **Monthly budget update- received and noted**

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d. **Receipt – note** receipt as detailed.

| Kirkoswald Parish Council |              |            |        |         |            |             |                         |          |              |               |               |
|---------------------------|--------------|------------|--------|---------|------------|-------------|-------------------------|----------|--------------|---------------|---------------|
| RECEIPTS LIST             |              |            |        |         |            |             |                         |          |              |               |               |
| Voucher                   | Code         | Date       | Minute | Bank    | Receipt No | Description | Supplier                | VAT Type | Net          | VAT           | Total         |
| 3                         | B4RN         | 13/06/2023 |        | Charity |            | DIG Grant   | Andrew Jackson          | Z        | 100.00       |               | 100.00        |
| 4                         | B4RN         | 13/06/2023 |        | Charity |            | DIG Grant   | Carol Edmondson         | Z        | 50.00        |               | 50.00         |
| 5                         | Parish Field | 16/06/2023 |        | Charity |            | Rent        | Natural Leaders Limited | Z        | 360.00       |               | 360.00        |
|                           |              |            |        |         |            |             |                         |          | <b>Total</b> | <b>510.00</b> | <b>510.00</b> |

45. **HIGHWAY MATTERS:** Potholes on Renwick to Croglin and some on Ravenghyll, College Corner, Scale Hill to Scale Houses. Councillors to email clerk the What 3 words addresses. Cllr Tea met with officers from Highways there will be a forthcoming Teams meeting on 19<sup>th</sup> July if any others want to join. Resident from Parkhead would like access only for residents. Clerk to approach highways.
46. **B4RN funds-** received a list of projects that will be voted on by the community to be brought back at a future meeting.
47. **EV Charging Point-** resolved that the council would not like to investigate the installation of EV charging points outside the Church Institute at this point.
48. **VILLAGE LIGHTS** – Councillors were asked to report to the clerk the location of any defective footway lights.
49. **Noticeboards** – Chair to make contact and Cllr A Jackson to install.
50. **Councillors’ reports and items for future agenda**  
Footpath from Parkhead to Kirkoswald  
Winter gritting
51. **Date of next meeting**  
**The next meeting of the Parish Council** will take place on 12 September 2023 in Renwick Reading Room at 7.30 pm.  
Agenda items to be submitted to the Clerk by 12 noon on Friday 1<sup>st</sup> September 2023.  
Meeting closed at 20:35