

# KIRKOSWALD PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: KirkoswaldParishCouncil@Hotmail.co.uk Website kirkoswaldparishcouncil.co.uk

## Minutes of the Kirkoswald Parish Council Meeting held on Tuesday 11 April 2023 in Kirkoswald Church Institute at 7.30 PM

**Present:** Cllr S Quinn (Chair), Cllr I Henderson, Cllr J Haugh, Cllr N Jackson, Cllr J Little, Cllr H Kent, Cllr R Raine, Cllr W Smith, Cllr J Tea

**Also Present:** N Phillips Clerk/RFO, WaF Cllr Robinson

### Minutes

#### 1. APOLOGIES FOR ABSENCE

received apologies and approved reasons for absence from Cllr A Jackson

#### 2. MINUTES OF THE COUNCIL MEETING held on 14 March 2023

authorised the chair to sign, as a correct record, the minutes of the meeting held on 14 March 2023.

a. To discuss any matters arising

i. Telephone kiosk in Staffield – Clerk contacted BT, now owned by Community Heartbeat trust, have applied to transfer ownership cost of £25+ VAT (£30)

#### 3. DECLARATIONS OF INTEREST

Cllr Little declared an interest in planning application 23/0180.

#### 4. PUBLIC PARTICIPATION

Brian Smythe attended to thank the Parish Council for their support of his nomination for the High Sheriff's award for the work on the broadband project. Thanks were expressed to Brian as well for his efforts.

5. **Westmorland and Furness Councillor reports** – WaF Cllr Robinson. Creation of locality boards – for local area, strategic planning completed at WaF level with local planning groups. Locality boards will have some delegated funding for example highways.

#### 6. POLICE MATTERS –

a. **resolved** not to submit any matters to the Local Focus Hub.

b. Nothing to report from the Police.

7. **HIGHWAYMAN'S REPORT**- received the following information- subsidence at Woodbrow towards Sickersgill bridge, Renwick to Raven Bridge, Cllr Little to send What3Words to clerk to report. Scalehill to Scalehouses numerous potholes. Surface water at Toddbank.

8. **CHURCH INSTITUTE** – duck race may have to be either diverted or postponed due to footpath work.

#### 9. PLANNING APPLICATIONS -

a. noted the following applications that were emailed to the planning committee for comment and comments made online by the clerk.

23/0180	Townfoot Farm, Renwick, Penrith	Proposed two story extension to dwelling and general refurbishments including replacement roof and rebuilding of front elevation	No objections
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b. Noted the following applications were granted approval

22/0967	LAND AND BUILDINGS TO THE NORTH OF RENWICK RENWICK PENRITH CA10 1JL	Erection of roof over existing yard area
23/0049	SAND HILL KIRKOSWALD PENRITH CA10 1EN	Refurbishment and alterations to existing out buildings to form two bedroom annex accommodation, utility room and first floor

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		laundry room to existing domestic property and garage area. Part retrospective.
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c. Noted that the following application(s) have been refused

22/0112	BUSKRIGG RENWICK PENRITH CA10 1LA	Listed Building Consent to enable conversion of barn to dwelling.
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### 10. FINANCE

a. **Payments- authorised** schedule of payments totalling £607.35 (VN 01-06)

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
VN01	12/04/2023	N Phillips		Salary April	309.88	-	309.88
VN02	12/04/2023	HMRC	475PQ00171766	PAYE	9.40	-	9.40
VN03	12/04/2023	Cumbria Payroll Services Ltd	SI-9540	Annual Payroll	174.00	34.80	208.80
VN04	12/04/2023	N Phillips		Expenses April	49.27	-	49.27
VN06	12/04/2023	Community Heartbeat Solutions ltd	TB-0139	Payment for adoption of telephone kiosk	25.00	5.00	30.00

b. **Monthly reconciliation (March 2023) – received and noted** the reconciliation and balances.

c. **Monthly budget-** received and noted

d. **Receipt – noted** receipt from various payees for Dig Grant £200 R26, Grant from Cumbria Community fund for war memorial railings £1000 R01, from HMRC VAT refund £124.93 R27, Rent for the pound £1 R28.

e. **noted** – that the clerk has moved the expenditure for the War Memorial Project and income to 2023-24 budget.

11. War Memorial Railings- discussed and resolved to agree the quote for £2750 to have the railings removed, powder coated and create new brackets.

12. The Pound in Renwick – resolved to ask the clerk to look into the process of selling the Pound and report back to a future meeting.

13. Fence on Parish Field, resolved to defer decision to next meeting.

14. Fence on permissive footpath- resolved that Cllr Little will repair the fence.

15. Parking near war memorial –resolved that there is no action to be taken.

### 16. Councillors' reports and items for future agenda

Style in Parkhead

Woodbrow – Fence is in a poor state and evidence of Ash dieback, thanks to Cllr Haugh and Jackson and Mr Logue for their work.

Parish land rental fees

### 17. Date of next meeting

**The next meeting of the Parish Council** will take place on Tuesday 9<sup>th</sup> May 2023 immediately after the Annual General Meeting and Electors Meeting of Kirkoswald Parish Council in Kirkoswald Church Institute at 7:30pm.

Agenda items to be submitted to the Clerk by 12 noon on Friday 28 April 2023.