

KIRKOSWALD PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: KirkoswaldParishCouncil@Hotmail.co.uk Website kirkoswaldparishcouncil.co.uk

Monday, 6 March 2023

Dear Councillor

You are summoned to attend the **PARISH COUNCIL MEETING** that will be held at Kirkoswald Church Institute on **Tuesday 14 March 2023** at 7.30pm. The Public and Press are invited to attend.



Clerk

AGENDA

144. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

145. MINUTES OF THE COUNCIL MEETING held on 14 February 2023

To authorise the chair to sign, as a correct record, the minutes of the meeting held on 14 February 2023 (attached).

- a. To discuss any matters arising
 - i. Historic signposts added to the refurbishment list for next financial year
 - ii. Electrical supply at Memorial, quote exceeded £4000, not good value for money, could invest in a generator?

146. DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.

147. PUBLIC PARTICIPATION

PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision.

148. **DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS – to receive** items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)

149. POLICE MATTERS –

- a. to resolve whether to submit any matters to the Local Focus Hub.
- b. to receive any information on any Police matters

150. **HIGHWAYMAN'S REPORT**- to receive and discuss any matters arising.

151. **CHURCH INSTITUTE** – to receive a report.

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152. **PLANNING APPLICATIONS** - You may view the details on the Eden District Council website www.eden.gov.uk (where parishioners can submit their own observations directly.)

a. To Note the following applications were granted approval

23/0012	HUDDLESCEUGH HALL FARM RENWICK PENRITH CA10 1LB	Prior Notification for an extension to an existing agricultural building.
23/0016	17 Eden Park, Kirkoswald	Non Material Amendment for a reduction in size of extension and alteration to rear elevation windows, attached to approval 22/0225.

153. FINANCE

a. **Payments- to authorise** schedule of payments totalling £1554.62 (VN 59-63)
NB – VN59 already paid

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
VN59	15/02/2023	SRW Welding Ltd		Deposit for work on War memorial	950.00	-	950.00
VN60	15/03/2023	N Phillips		Salary March	319.28	-	319.28
VN61	15/03/2023	N Phillips		Expenses March inc WFH allowance	245.34	-	245.34
VN62	15/03/2023	Kirkoswald Church Institute		Room hire Feb + March	35.00	-	35.00
VN63	21/03/2023	HSBC		Bank Charges	5.00	-	5.00

b. **Monthly reconciliation (February 2023) – to**

receive and note the reconciliation and balances.

c. **Monthly budget and balances** -to receive and note.

d. **Receipt – to note** receipt from Dig Grants from Johnson (£40 R22) O'Brien (£150 R23) Wood (£50 R25) Rent for Parish field (£340 R24).

154. Adopting Stafford Telephone Kiosk – to resolve whether to make an application to adopt the telephone kiosk as per attached request.

155. Parish Field – to resolve whether to accept the offer from Hannah Jackson to rent the field for the sum of £360 for the next year.

156. Memorial Trees – to discuss and resolve what actions to take regarding a memorial tree for the late Queen Elizabeth II and the coronation of King Charles III

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157. War Memorial Railings – to receive a verbal update from the Clerk and resolve what actions to take.

158. Election 2023- to receive a verbal report from the clerk and registration paperwork.

159. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

160. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 11 April 2023 in Kirkoswald Church Institute at 7:30pm.

Agenda items to be submitted to the Clerk by 12 noon on Friday 31 March 2023.

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Minutes of the Kirkoswald Parish Council Meeting held on Tuesday 14 February 2023 in Kirkoswald Church Institute at 7.30 PM

Present: Cllr S Quinn (Chair), Cllr N Edmondson, Cllr I Henderson, Cllr J Haugh, Cllr A Jackson, Cllr N Jackson, Cllr J Little, Cllr H Kent, Cllr P Morgan, Cllr R Raine, Cllr W Smith

Also Present: N Phillips Clerk/RFO, District Cllr M Robinson, two members of the public.

Minutes

127.APOLOGIES FOR ABSENCE

Received apologies and approved reasons for absence from Cllr Tea (unwell)

128.MINUTES OF THE COUNCIL MEETING held on 13 December 2022

Authorised the chair to sign, as a correct record, the minutes of the meeting held on 13 December 2022.

- a. To discuss any matters arising - None

129.DECLARATIONS OF INTEREST

No new declarations.

130.PUBLIC PARTICIPATION

PUBLIC PARTICIPATION One member of the public attended to discuss a forthcoming grant application for a film club in Renwick. The other to discuss broadband rollout.

131.**DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS – received** the following items for information – Budget meeting being held in March for W&FC. EDC starting to wind down as a council and handing over projects to W&FC.

132.POLICE MATTERS –

- a. **resolved** not to report any issues to the local focus hub.
b. **received** information on the following Police matters – there have been break-ins in the village recently, heavier Police presence over the past few weekends. There has also been an issue with drink driving in the area which the Police are looking out for.

133.**HIGHWAYMAN’S REPORT-** Received the following information regarding Highway matters – the clerk reported that he had so far not had any success with contractors to cut back tress on council owned land. The roads between Renwick to Croglin and Kirkoswald to the Bridge have a road surface that is rough. There were issues with signposts and flooded verges that the clerk will report.

134.**CHURCH INSTITUTE –** received the following for information- toilet renovation stats in July and should be completed in Summer Holiday. Warm Spot Grant has been successfully applied for, which is supporting Kettle Calling and runs on a Friday morning; it is being well attended. Coronation Weekend, activities being organised to run at the Church institute on the Sunday afternoon.

135.PLANNING APPLICATIONS -

- a. resolved to submit observations as detailed on the following application

23/0049	Sand Hill, Kirkoswald, Penrith	Refurbishment and alterations to existing out buildings to form two bedroom annex accommodation, utility room and first floor laundry room to existing domestic property and garage area. Part retrospective.
Unanimously supportive		

- b. noted the following applications that were emailed to the planning committee for comment and comments made online by the clerk.

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22/0967	Land and Buildings to the North of Renwick	Erection of roof over existing yard area	No objections
22/0578	Davygill, Croglin. Carlisle	New access off the B6413 to fields for agricultural use	No objections

c. Noted the following applications were granted approval

22/0963	BERRYMOOR FARM KIRKOSWALD PENRITH CA10 1EZ	Prior Notification for the addition of solar panels on agricultural building.
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136. FINANCE

a. **Payments- authorised** schedule of payments totalling £485.22 (VN 54-58)

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
VN54	06/02/2023	P Morgan		Christmas lights	78.61	13.33	91.94
VN55	06/02/2023	N Phillips		Expenses February	24.39	-	24.39
VN56	14/02/2023	N Phillips		Salary February	319.28	-	319.28
VN57	10/12/2022	Raven		Printing costs for B4RN	44.61	-	44.61
VN58	14/02/2022	HSBC		Bank Charges	5.00	-	5.00

b. **Monthly reconciliation (December 2022 and January 2023) – received and noted** the reconciliation and balances.

c. **Receipt – noted** receipt from

31/12/2022	Interest	HSBC	R17	£ 2.07
02/12/2022	Dig Grant	J Tea	R18	£ 50.00
05/12/2022	Dig Grant	J Hale	R19	£ 50.00
08/12/2022	Dig Grant	N MacKenzie	R20	£ 50.00
14/12/2022	Dig Grant	J Jackson	R21	£ 50.00

d. Monthly budget and balances – **Received and noted**.

137. Safeguarding Policy – **resolved** to adopt the safeguarding policy and publish on the website.

138. Bus Shelter at High Bank Hill – **resolved** to take no further actions as not feasible at this time.

139. War Memorial – **resolved** to take the following actions Clerk to Accept quote to refurbish war memorial railings. Clerk to investigate feasibility of an electrical supply at War Memorial

140. Noticeboards – Cllr Little to collect noticeboard for the top of Hill and store the other noticeboards.

141. Broadband – **received** for information the following information – Rollout appears to have significantly slowed as we approach the end of the project. There are currently 216 live connections – 23 more need to be completed by end of February. Staffield – some progress has been made and properties that have signed up should be connected in the next few months. Hoping to host a public meeting mid-March to help people troubleshoot any issues.

142. Councillors' reports and items for future agenda

Parish Field

Memorial tree for Queen Elizabeth II and tree to mark Coronation King Charles III

143. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 14 March 2023 in Kirkoswald Church Institute at 7:30pm.

Agenda items to be submitted to the Clerk by 12 noon on Friday 3 March 2023.

KIRKOSWALD PARISH COUNCIL MEETING MARCH 2023 – FINANCIAL OFFICER’S REPORT

ACCOUNTS FOR PAYMENT

I present for approval the following accounts for payment – Vouchers No.59 to 63 amounting to £1554.62

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	TOTAL AMOUNT £
VN59	15/02/2023	SRW Welding Ltd		Deposit for work on War memorial	950.00	-	950.00
VN60	15/03/2023	N Phillips		Salary March	319.28	-	319.28
VN61	15/03/2023	N Phillips		Expenses March inc WFH allowance	245.34	-	245.34
VN62	15/03/2023	Kirkoswald Church Institute		Room hire Feb + March	35.00	-	35.00
VN63	21/03/2023	HSBC		Bank Charges	5.00	-	5.00

Approved - Minute No.	153a
Chair Signature	
Date	



REMINDER: INVOICE

Nick phillips

Invoice Date
15 Feb 2023

Invoice Number
INV-0041

Reference
QU-0045

SRW Welding Limited
Attention: Shaun Warwick
154 Lowry Hill Road
Carlisle
Cumbria
CA3 0ER
GBR

Description	Quantity	Unit Price	Discount	Amount GBP
War memorial gates and railings.	1.00	1,900.00	50.00%	950.00
Removal sand blast and powder coat in black.				
Posts to sand down and paint with gloss black enamel to match the powder finish.				
Re-install all panels and gate with new fixtures and fittings.				
Subtotal <i>(includes a discount of 950.00)</i>				950.00
TOTAL NO VAT				0.00
TOTAL GBP				950.00

Due Date: 22 Feb 2023

Payment can be made via Bank Transfer to the following account:

Account Name: SRW WELDING LIMITED

Sort Code: 087199

Account No: 06103194

All steelwork created by SRW WELDING LIMITED is covered by a 4 week structural warranty. This warranty covers the main body of the box against structural failure, central divider and hinges. Exclusions to this are, Failure due to Accident/Impact Damage, Matting or Damage due to chewing Vents/Doors. Powder coated finish guaranteed for 4 weeks from purchase date excluding scratching by dogs. During this period defective products will be repaired/replaced at our discretion. The cost of returning the product for warranty work will solely be at the expense of the customer. All products not made by SRW WELDING LIMITED and supplied by us are covered by their own manufacturers warranty.



PAYMENT ADVICE

To: SRW Welding Limited
Attention: Shaun Warwick
154 Lowry Hill Road
Carlisle
Cumbria
CA3 0ER
GBR

Customer Nick phillips
Invoice Number INV-0041

Amount Due **950.00**
Due Date 22 Feb 2023

Amount Enclosed

Enter the amount you are paying above

Payment Summary (Part 1) Portrait

Tax Month : 12 Week : 49 Payment Frequency: Monthly

<u>E'ee Ref</u>	<u>Employee Name</u>	<u>Total Gross</u>	<u>Taxable Gross</u>	<u>Other Payments</u>	<u>Student/ Postgrad Loan</u>	<u>PAYE</u>	<u>Employee NIC</u>	<u>Employer NIC</u>	<u>Employee Pension*</u>	<u>Statutory Payments</u>	<u>Other Deductions</u>	<u>Net Pay</u>
1	N Phillips	319.28	319.28	319.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	319.28
<u>1</u>	<u>Employees</u>	<u>319.28</u>	<u>319.28</u>	<u>319.28</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>319.28</u>

*Please note this value does not include any contribution made to a salary sacrifice pension scheme.



Make a bill payment

1. Payee details

2. Payment details

3. Check and confirm

4

✔ Done! Payment created.

Summary

From



Payment date

15 Mar 2023

Nicholas Phillips
Salary march



GBP 319.28

✔ Payment has been successfully created

Your payment instructions have been received and are being processed. To guarantee your payment will be made please ensure you have sufficient covering formal overdraft facility available by the payment date.

Authorisation

Authorised by
GBHBEU1003867766PHILLIPSNICHOL

Date and time
06 Mar 2023 at 12:10:17

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Kirkoswald Parish Council

Clerk's Expenses March 2023

Postage	Months	Rate per month	VAT	Total
Working from Home allowance Agreed at meeting on 14/6/2022	11	£ 20.00		£ 220.00
VAT return to HMRC				£ 0.95
Travel Agenda/Mins	Miles	@per mile		
	52	£ 0.47		£ 24.39
	Totals		£ -	£ 245.34

From: Royal Mail Support no-reply@royalmail.com
Subject: Royal Mail - Postage Confirmation for WP-8387-7021-701
Date: 1 March 2023 at 11:46
To: kirkoswaldparishcouncil@hotmail.co.uk

RS



Thank you for your order.

You have made a payment of £0.95 to the Royal Mail Group Ltd.

Reference: WP-8387-7021-701

Date & time: Wednesday, 01 March 2023 11:46

You have confirmed that you are not sending any item which is [prohibited or restricted](#) in the UK.

A summary of your purchase is set out below, and details of this purchase - along with links to re-download your documents and view your QR codes, and request refunds - will remain available for you to view for up to 21 days on the [payment confirmation page](#).

Purchased postage

Destination: HM Revenue and Customs, Corporate Treasury, Newcastle, BX91JX

Postage service: Royal Mail 1st Class

Postage cost: £0.95

Item must be posted by: Wednesday, 08 March 2023



Payment service provider: WorldPay

Next Steps

Option 1: Print your label at home, attach your label to your item, then drop your item off at one of the following locations:

- Drop off into a post box - available if your item is small enough, you don't require proof of postage, and you've not selected a tracked or signature service
- Drop off at one of our new Parcel Postboxes - [find one near you](#)
- Drop off any item at a [Royal Mail Delivery Office](#).
- Or drop off at a [Post Office®](#) branch

Option 2: Use our free label printing service available at your local Royal Mail Delivery Office

- Simply show the QR code from within your email and we will print your label for you at a [Royal Mail Delivery Office](#)
- Drop your item off at the same time.

Option 3: Arrange a collection

- Visit the [payment confirmation page](#), choose 'Arrange collection' and follow the steps to book your collection.
- Your item(s) will be collected by us on the selected collection day.

And finally, make sure you've posted your item by the date shown on the label

For services with tracking, you can track the latest status of your item on the app or at our [Track and Trace page](#). You can find the tracking reference number above or below the barcode on your label.

If you have purchased a Royal Mail Tracked service, please note the price includes VAT at the standard rate.

Your purchase is subject to our [Terms & Conditions](#) which you have accepted: You have a right to cancel and request a refund of the purchase you have made as long as the request is submitted within 14 calendar days, and that you have not already presented the item into a Royal Mail Group network. Inappropriate or fraudulent claims for refunds will not be honoured. Royal Mail Group reserves its right to prosecute fraudulent activity relating to the Royal Mail Online Postage channel.

If you have any queries about payments, please [contact us](#). If you would like to apply for a refund, please refer to our [Applying for a refund](#) help article.

Thank you,
The Royal Mail Team

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Make a bill payment



Done! Payment created.

Summary

From	40-36-10 90508217 CHARITABLE KIRKO PARISH COU
Payment date	15 Mar 2023

Nicholas Phillips
EXP March

GBP 245.34

Payment has been successfully created

Your payment instructions have been received and are be
To guarantee your payment will be made please ensure y
sufficient covering formal overdraft facility available by th

Authorisation

Authorised by
GBHBEU1003867766PHILLIPSNICHOL

Date and time
06 Mar 2023 at 12:12:16

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Make a bill payment



✔ Done! Payment created.

Summary

From	40-36-10 90508217 CHARITABLE KIRKO PARISH COU
Payment date	15 Mar 2023

KO Institute
Room Hire Feb/MAR
40-36-10 30508160

GBP 35.00

✔ Payment has been successfully created
Your payment instructions have been received and are be
To guarantee your payment will be made please ensure y
sufficient covering formal overdraft facility available by th

Authorisation

Authorised by
GBHBEU1003867766PHILLIPSNICHOL

Date and time
06 Mar 2023 at 12:14:32

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KIRKOSWALD PARISH COUNCIL
Bank Reconciliation as at 3 March 2023

Opening Balance at 1/4/22

9,318.44

From Accounts spreadsheet							
	Previous Month	Current	This month	In year surplus/deficit			
Receipts	£ 23,689.60	£ 24,219.60	£ 530.00				
Payments	£ 11,037.24	£ 12,472.46	£ 1,435.22	11,747.14			21,065.58

Balance - All Bank Accounts							
	<i>BMM</i>	<i>Charity Account</i>					
Previous balance (last month)	£ 1,423.02	£ 20,547.78					
Payments out	£ -	£ 1,435.22	£ 1,435.22				
Payment in	£ -	£ 530.00	£ 530.00				
Calculated Balance	£ 1,423.02	£ 19,642.56					Total at Bank
Actual balance	£ 1,423.02	£ 19,642.56					£ 21,065.58

Deduct unpresented cheques Cheque No Amount £

Total unpresented cheques £0.00
Bank Balance - Unpresented cheques 21,065.58

Actual Balance **21,065.58**

Variance **0.00**

Closing Balance

Your Statement

Mr Nicholas Phillips
 Kirkoswald Parish Council
 14 Twickenham Court
 Carlisle
 CA1 3TW



Account Summary

Opening Balance	20,547.78
Payments In	530.00
Payments Out	1,435.22
Closing Balance	19,642.56

1 February to 28 February 2023

International Bank Account Number

GB42HBUK40361090508217

Branch Identifier Code

HBUKGB4148T

Account Name

Kirkoswald Parish Council

Sortcode

40-36-10

Account Number Sheet Number

90508217 467

Your Charitable Bank Account details

Date	Payment type and details	Paid out	Paid in	Balance
31 Jan 23	BALANCE BROUGHT FORWARD			20,547.78
06 Feb 23	CR Stephen Johnson R22 SJohnsonreturndig		40.00	20,587.78
14 Feb 23	CR RICHARD OBRIEN R23 OBrien		150.00	20,737.78
15 Feb 23	BP Peter Morgan VN54 Christmas Lights	91.94		
	BP Nicholas Phillips VN55 Expenses February	24.39		
	BP Nicholas Phillips VN56 Salary February	319.28		
	BP 0601-04702-5 VN57 0601-04702-5 KOPC	44.61		
	BP SRW WELDING LIMITE VN59 QU-0045	950.00		19,307.56
21 Feb 23	DR TOTAL CHARGES VN58 TO 30JAN2023	5.00		19,302.56
22 Feb 23	CR NATURAL LEADERS LI R24 Parish field		340.00	19,642.56
28 Feb 23	BALANCE CARRIED FORWARD			19,642.56

1 February to 28 February 2023

Your Statement

Account Name
 Kirkoswald Parish Council

Sortcode **Account Number** **Sheet Number**
 40-36-10 90508217 468

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Credit Interest Rates	<i>balance</i>	<i>AER</i> <i>variable</i>	Debit Interest Rates	<i>balance</i>	<i>EAR</i> <i>variable</i>
Credit interest is not applied			Debit interest		21.34%

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Effective from 1 August 2017

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.

Your debit card

When you use your card abroad, your statement will show where the transaction took place, the amount spent in local currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any non-sterling debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For non-Sterling (foreign currency) transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

HSBC UK Bank plc
Registered in England and Wales with registration number 09928412
Registered office: 1 Centenary Square, Birmingham B1 1HQ,
United Kingdom

RFB1898 MCP50300 07/18 © HSBC Group 2018

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of hsbc.co.uk (UK customers) or ciom.hsbc.com (Channel Islands and Isle of Man customers) or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK, Channel Islands and Isle of Man if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

The following references apply to all customers

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

The Financial Ombudsman Service does not apply to customers of our branches in the Channel Islands and Isle of Man, but you could be entitled to refer your complaint to the Channel Islands Financial Ombudsman in Jersey or Guernsey or the Financial Services Ombudsman Scheme in the Isle of Man. Please contact your branch for further details.

Telephone Banking Service

Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to hsbc.co.uk (UK customers) or ciom.hsbc.com (Channel Islands and Isle of Man customers).

Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.

Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from abroad, please call us on **44 1442 422 929**.

2022/23 ACCOUNTS			April 8.3%	May 16.6%	June 25%	July 33.3%	August 41.6%	September 50%	October 58.3%	November 66.6%	December 75%	January 83.3%	February 91.6%	March 100%	Total	% spend
PAYMENTS	Actual 2021/22	Budget ?? 2022/23														
ADMINISTRATION																
Salaries/NI/Rect & Payroll Services	£ 3,372.00	£ 4,035.00	£ 300.93	£ 606.26	£425.28	£293.28	£293.28	£293.28	£ 293.28	£ 475.28	£335.68	£319.28	£ 319.28	£ 319.28	£ 4,274.39	106%
Insurance	£ 515.68	£ 516.00									£500.00				£ 500.00	97%
Audit Fees	£ 310.00	£ 310.00		£ 75.00											£ 75.00	24%
Travel & Office Expenses	£ 400.00	£ 400.00		£ 17.82	£149.29	£ 24.39		£ 24.39	£ 24.39	£ 24.39	£ 34.38		£ 24.39	£ 245.34	£ 568.78	142%
Office Accommodation & Computer Exes	£ 260.00	£ 260.00								£ 19.04					£ 19.04	7%
Training	£ -	£ 0.00						£ 90.00	£ 136.66						£ 226.66	22666000%
Room Rental	£ 247.00	£ 247.00												£ 35.00	£ 35.00	14%
Subscriptions	£ 209.76	£ 210.00		£ 222.86		£ 95.00	£115.00		£ 40.00						£ 472.86	225%
Bank Charges	£ 15.00	£ 60.00	£ 5.00	£ 5.00	£ 5.00	£ 5.00	£ 5.00	£ 5.00	£ 5.00	£ 5.00	£ 5.80	£ 5.00	£ 5.00	£ 5.00	£ 60.80	
B4RN project	£ 96.88	£ 100.00							217.61	£ 245.90			£ 44.61		£ 508.12	508%
Repairs and maintenance	£ 720.88	£ 720.00	£ 20.00						#####				#####		£ 2,232.53	310%
Playground	£ -	£ 0.00														0%
Photocopying	£ 20.00	£ 20.00														0%
Event expenses	£ 252.32	£ 250.00								£ 19.98					£ 19.98	8%
Grants																
KO Methodist Church	£ 500.00	£ 1,000.00		£ 1,000.00											£ 1,000.00	100%
KO PCC	£ 500.00	£ 1,000.00		£ 1,000.00											£ 1,000.00	100%
Renwick Reading Room	£ 250.00	£ 500.00		£ 500.00											£ 500.00	100%
Fellrunner Village Bus	£ 250.00	£ 250.00		£ 250.00											£ 250.00	100%
KO Church Institue	£ 750.00	£ 0.00														0%
Lazonby & Districy S/Pool	£ 250.00	£ 0.00														0%
Renwick Church	£ -	£ 900.00		£ 900.00											£ 900.00	100%
Kirkoswald Village Shop	£ 800.00	£ 0.00														0%
Great North Air Ambulance	£ 250.00	£ 250.00		£ 250.00											£ 250.00	100%
Miscellaneous	£ -	£ 58.99		£ 58.99											£ 58.99	100%
VAT	£ -	£ 0.00			£ 28.41	£ 19.00	£ 23.00		£ 8.00	£ 33.19			£ 13.33		£ 124.93	12493000%
TOTAL	£ 19,410.85	£ 11,086.99	£ 320.93	£ 4,890.93	£607.98	£436.67	£436.28	£412.67	#####	£ 822.78	£875.86	£324.28	#####	£ 604.62	#####	118%
RECEIPTS	Actual	Budget													Total	
		2021/22														
Precept inc CTRS Grant	£ 14,879.00	£ 15,615.00	£ 15,615.00												#####	100%
Rent	£ 341.00	£ 341.00												£ 340.00	£ 340.00	100%
Other Grants	£ 500.00	£ 500.00	£ 150.00							#####	£771.71	£200.00		£ 240.00	£ 8,311.71	1662%
Bank Interest	£ 0.20	£ 0.20				£ 0.18			£ 0.64			£ 2.07			£ 2.89	1445%
Wayleaves	£ -	£ 0.00														0%
Miscellaneous	£ -	£ 0.00														0%
VAT	£ -	£ 0.00														0%
TOTAL	£ 15,720.20	£ 16,456.20	£ 15,531.00			£ 0.18			£ 0.64	#####	£771.71	£202.07		£ 580.00	#####	147%

Subject: Re: Adopting Staffield Telephone Kiosk
Date: 3 March 2023 at 12:37
To: Nick Phillips kirkoswaldparishcouncil@hotmail.co.uk



To the Parish Council – an inquiry about the telephone box in Staffield.

Hello,

my name is Pamela Pottinger and I live in Staffield. I and a number of others who live locally, are interested in adopting the telephone kiosk situated on the main road through Staffield, with a view to using it as a community hub, for book swapping, plant exchange and excess produce donation point. Also, space permitting, a defibrillator is another possibility – one of our number is already trained in the use of this.

Looking at the BT website it states:

Who can adopt?

- Recognised local authority (e.g. District or Borough Council)
- Parish, Community or Town Council (or equivalent)
- Registered charity
- Private landowner with one of our phone boxes on their land

We can't allow private individuals to adopt kiosks unless they own the land the kiosk is on.

Therefore I am inquiring if this would be something the parish council may consider pursuing?

Thank you for your consideration of this matter.

Pam Pottinger

From: Nick Phillips <kirkoswaldparishcouncil@hotmail.co.uk>

Sent: 03 March 2023 12:20 AM

To: [REDACTED]

[REDACTED]

Nick

Nick Phillips
Clerk to Kirkoswald Parish Council
14 Twickenham Court
Carlisle
CA1 3TW

0750 800 1602

www.kirkoswaldparishcouncil.co.uk

On 27 Feb 2023, at 10:49, Old Hall <oldhallpott@outlook.com> wrote:

Thank -you Nick.

A letter would probably work well for me, can I send this via email to yourself or do you need an actual letter? If so where do I send it?

Records

kegarus

Pam

From: Nick Phillips <kirkoswaldparishcouncil@hotmail.co.uk>
Sent: 26 February 2023 10:29 PM
To: Old Hall <[REDACTED]>
Subject: Re: Adopting Staffield Telephone Kiosk

Dear Pam

The next meeting is on 14 March and I will put the item on the agenda, either a letter or in person would work.

Nick

Nick Phillips
Clerk to Kirkoswald Parish Council
14 Twickenham Court
Carlisle
CA1 3TW

0750 800 1602

www.kirkoswaldparishcouncil.co.uk

On 21 Feb 2023, at 11:14, Old Hall <[REDACTED]> wrote:

Dear Nick,

thank-you for letting me know.

If you think it would be helpful I could attend the meeting or send a covering letter, depending when the date of the next meeting is?

Best Regards

Pam

From: Nick Phillips <kirkoswaldparishcouncil@hotmail.co.uk>
Sent: 19 February 2023 11:52 PM
To: Old Hall <[REDACTED]>
Subject: Re: Adopting Staffield Telephone Kiosk

Dear Pam

Thanks for your email. This is something that would need to be considered by the Parish Council at the next meeting. I will put it onto the agenda. There is the opportunity for you, as a member of the public, to address councillors at the start of the meeting should you wish to talk about the project yourself.

Nick

Nick Phillips
Clerk to Kirkoswald Parish Council
14 Twickenham Court
Carlisle
CA1 3TW

0750 800 1602

www.kirkoswaldparishcouncil.co.uk

On 17 Feb 2023, at 18:47, Old Hall <[REDACTED]> wrote:

Hello,

my name is Pamela Pottinger and I live in Staffield. I am interested in adopting the telephone kiosk situated on the main road through Staffield, with a view to using it as a community hub, for book swapping, plant exchange and excess produce donation point. Looking at the BT website it states:

Who can adopt?

- Recognised local authority (e.g. District or Borough Council)
- Parish, Community or Town Council (or equivalent)
- Registered charity
- Private landowner with one of our phone boxes on their land

We can't allow private individuals to adopt kiosks unless they own the land the kiosk is on.

Therefore I am am inquiring if this would be something the parish council may consider pursuing?

Best Regards

Pam Pottinger