

KIRKOSWALD PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602
Email: KirkoswaldParishCouncil@Hotmail.co.uk Website kirkoswaldparishcouncil.co.uk

Tuesday, 5 July 2022

Dear Councillor

You are summoned to attend the **PARISH COUNCIL MEETING** that will be held at Kirkoswald Church Institute on **Tuesday 12 July 2022** at 7.30pm. The Public and Press are invited to attend.



Clerk

AGENDA

48. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

49. MINUTES OF THE COUNCIL MEETING held on 14 June 2022

To authorise the chair to sign, as a correct record, the minutes of the meeting held on 14 June 2022 (attached).

- a. To discuss any matters arising

50. DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.

51. PUBLIC PARTICIPATION

PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision.

52. DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS – to receive items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)

53. POLICE MATTERS –

- a. to resolve whether to submit any matters to the Local Focus Hub.
- b. to receive any information on any Police matters

54. HIGHWAYMAN'S REPORT- to receive and discuss any matters arising.

55. CHURCH INSTITUTE – to receive a report.

56. PLANNING APPLICATIONS - You may view the details on the Eden District Council website www.eden.gov.uk (where parishioners can submit their own observations directly.)

- a. To resolve whether to submit any observations on the following applications

22/0466	Former Smithy adj. 1 Staffield Cottages, Staffield	Conversion of redundant former smithy and storage building to single detached dwelling,
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		including a rear extension and associated external works and drainage
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57. FINANCE

a. Payments- to authorise schedule of payments totalling £436.67 (VN VN21-24)

Please note that VN21 has already been paid as it was authorised by Cllr Quinn as a very overdue invoice.

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	TOTAL AMOUNT £
VN21	28/06/2022	Rocket Sites	INV 2032	Website from August 2021	95.00	19.00	114.00
VN22	01/07/2022	N Phillips	EXP July	Clerk's Expenses	24.39	-	24.39
VN23	01/07/2022	N Phillips		Salary July	293.28	-	293.28
VN24	01/07/2022	HSBC		Bank Charges (Jun)	5.00	-	5.00

b. Payments- to authorise schedule of payments for August totalling £ 436.28 (VN VN25-27)

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	TOTAL AMOUNT £
VN25	03/07/2022	Rocket Sites	INV 2250	Website from August 2022	115	23	138
VN26	01/08/2022	HSBC		Bank Charges (Aug)	5.00	-	5.00
VN27	01/08/2022	N Phillips		Salary August	293.28	-	293.28

c. Budget overview – To receive and note the monthly budget sheet.

d. Monthly reconciliation (June 2022) – to

receive and note the reconciliation and balances.

e. Receipts -To note receipt of Bank Interest in BMM account of £0.18 (R03)

58. Parish Plan – To formally approve the Parish Plan

59. Village Lights – To discuss what action to take if any.

60. Heat Loss Camera- to receive an update

61. Defibrillator expenses – to discuss whether the PC should support the costs of maintaining defibrillators.

62. CiLCA training- to approve budget for Clerk to undertake CiLCA – 50% of costs CiLCA £410 + £180 for CALC Support.

63. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

64. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 13th September 2022 in Renwick Reading Room at 7:30pm.

Agenda items to be submitted to the Clerk by 12 noon on Friday 2 September 2022.

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Minutes of the Kirkoswald Parish Council Meeting held on Tuesday 14 June 2022 in Kirkoswald Church Institute at 7.30 PM

Present: Cllr S Quinn (Chair), Cllr J Little (Vice Chair), Cllr N Edmondson, Cllr I Henderson, Cllr J Haugh, Cllr N Jackson, Cllr H Kent, Cllr P Morgan, Cllr R Raine, Cllr W Smith

Also Present: N Phillips Clerk/RFO, County Cllr C Driver, District Cllr M Robinson

Minutes

30. APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr J Tea (Holiday) A Jackson (Work Commitments).

31. MINUTES OF THE COUNCIL MEETING held on 10 May 2022

Authorised the chair to sign, as a correct record, the minutes of the meeting held on 10 May 2022.

a. To discuss any matters arising

Cllr S Quinn asked to add the thanks of the council to Cllr J Tea for her hard work over the years as Vice Chair.

Thanks to Lindsey Little for all of her hard work on Jubilee

32. DECLARATIONS OF INTEREST

Cllr N Jackson and Cllr J Little raised a Declaration of Interest re Planning application

33. PUBLIC PARTICIPATION

PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision.

34. DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS – Received the following items:

County Cllr C Driver:

County Council working on Levelling up Funding – longlisting projects at present with recommendation to get at least a broad brush stroke bid in if there is anything that councils feel would be appropriate.

Directory on Cumbria website to show what help is available for people starting to struggle with cost of living crisis.

District Cllr M Robinson

First meeting of new Shadow Authority, Liberal Democrats taken overall control, some representation from Eden which is positive for town and Parish Councils.

Budget for new authority being worked on, discussions also taking place for how officers will be deployed, with some having to apply for new posts.

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Existing Eden officers are also working on delivering services as usual. South Lakeland, Barrow and Eden are working together on Levelling Up fund.

35. POLICE MATTERS –

- a. **Resolved not to submit any items.**
- b. **Received** the following reports: Travellers are leaving, Anti-social driving has been noted in the village, Number plates have been stolen and cloned to another vehicle. Vigilance and reporting are recommended.

36. HIGHWAYMAN’S REPORT- Received and discussed the following: Some of the potholes reported in last meeting some have been repaired, some have not. Still pothole issues on Renwick to Hartside road, Longmoor – Between Renwick and Longmoor, College corner, Fog Close Cottages on Corner. Sickergill Bridge very rough and bridges have not yet been sprayed. Drainage – Drain at top of Back Lane – full of sand and soil, Roods Place Drains all of which causing flooding to the highway.

37. CHURCH INSTITUTE – Success from Jubilee weekend has reignited community spirit, thanks to everyone who helped with the organisation. It was also reported that there was a strong community spirit in Renwick

38. PLANNING APPLICATIONS -

- a. Noted the following applications that were emailed to the Council for comment and comments made online by the clerk.

22/0353	Lowfield. Kirkoswald Penrith	Eco refurbishment, improved accessibility works and extension to existing dwelling. Re-submission of 21/0843	Generally supportive although two objections. Asking that the applicant looks at different ways to provide insulation.
22/0381	High College. Kirkoswald. Penrith	Listed Building Consent to re-open previously blocked doorway to cellar and insert 4no glass panels in the floor above the cellar	Support

B Discussed the following application and resolved to submit comments as indicated

22/0342	6 SANDHILL KIRKOSWALD PENRITH CA10 1EG	Detached Garage
Support the application		

39. FINANCE

- a. **Payments- Authorised** the schedule of payments totalling £607.98 (VN 15-20)

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	Gross AMOUNT £
VN15	21/05/2022	HSBC		Bank Charges (Apr)	5.00	-	5.00

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VN16	15/06/2022	N Phillips	Salary June	Salary June	293.28	-	293.28
VN17	15/06/2022	N Phillips	EXP Jun	Expenses June	58.82	2.01	60.83
VN18	15/06/2022	Hayton Parish Council	IN02	Printer and consumables	90.47	-	90.47
VN19	21/06/2022	HSBC		Bank Charges (May)	5.00	-	5.00
VN20	06/06/2022	Cumbria Payroll Services Ltd	SI-8356	Annual Payroll	132.00	26.40	158.40

b. Monthly reconciliation (May 2022) –

received and noted the reconciliation and balances.

c. Received and noted the updated accounts spreadsheet.

40. Broadband – Received the following information: The project is gathering pace with many houses going live, hopefully, by end of June. Some difficulty getting electricity to the cabinet. Still an unresolved issue at Staffield with landowner not allowing BARN to cross his land. There are still ongoing community digs to help connect houses.
41. Parish Plan – Received the following information – would like to publish in the Raven for July, members asked to respond promptly with comments, Chair to circulate current plan.
42. Future Meeting locations – Resolved to meet at Renwick in May, June and September.
43. **Hospice at Home** – Resolved not to allocate funding from Precept at this time. Clerk to respond to request.
44. **Road signs in Village** -Resolved to write to Police to enquire about Community Speed Watch.
45. **Clerk's Working from Home allowance**- Resolved that the clerk should claim £20 per month at the end of the financial year,
46. **Councillors' reports and items for future agenda**
 - Village Lights
 - Defibrillator expenses
 - Heat Loss Cameras.
47. **Date of next meeting**

The next meeting of the Parish Council will take place on Tuesday 12 July 2022 in Kirkoswald Church Institute at 7:30pm.

Agenda items to be submitted to the Clerk by 12 noon on Friday 1st July 2022.

ROCKET SITES

INVOICE

Rocket Sites Ltd
3 Winder Farm Close
Dearham, Cumbria CA15 7JH
United Kingdom

BILL TO

Kirkoswald Parish Council
Sue Quinn

suequinnko@gmail.com

Invoice Number: 2032

Invoice Date: August 18, 2021

Payment Due: August 18, 2021

Amount Due (GBP): £114.00

Items	Price	Amount
Cloud Hosting kirkoswaldparishcouncil.co.uk	£75.00	£75.00
Domain kirkoswaldparishcouncil.co.uk	£20.00	£20.00

Subtotal:	£95.00
VAT 20% (225119533):	£19.00
Total:	£114.00
Amount Due (GBP) :	£114.00

Notes / Terms

BACS Details:
Rocket Sites Ltd
Sort Code: 60-83-71
Account Number: 43058523

Kirkoswald Parish Council

Clerk's Expenses July 2022

Postage

VAT

Total

Travel
Agenda/Mins July

Miles

@per mile

52 £ 0.47

£ 24.39

Totals

£ -

£ 24.39



Make a bill payment

- 1. Payee details
- 2. Payment details
- 3. Check and confirm
- 4. Confirmation

✔ Done! Payment created.

Summary

From	CHARITABLE KIRKO PARISH COU	
Payment date	13 Jul 2022	
Nicholas Phillips Exp July	GBP 24.39	✔ Payment has been successfully created Your payment instructions have been received and are bei To guarantee your payment will be made please ensure yc sufficient covering formal overdraft facility available by the

Authorisation

Authorised by GBHBEU1003867766PHILLIPSNICHOL	Date and time 04 Jul 2022 at 11:36:04
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Make a bill payment

- 1. Payee details
- 2. Payment details
- 3. Check and confirm
- 4. **Done!**

Done! Payment created.

Summary

From **CHARITABLE KIRKO PARISH COU**

Payment date 13 Jul 2022

Nicholas Phillips
Salary July
40

GBP 293.28

Payment has been successfully created

Your payment instructions have been received and are bei
To guarantee your payment will be made please ensure yc
sufficient covering formal overdraft facility available by the

Authorisation

Authorised by
GBHBEU1003867766PHILLIPSNICHOL

Date and time
04 Jul 2022 at 11:37:29

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Rocket Sites Ltd
3 Winder Farm Close
Dearham, Cumbria CA15 7JH
United Kingdom

BILL TO
Kirkoswald Parish Council
Nick Phillips

kirkoswaldparishcouncil@hotmail.co.uk

Invoice Number: 2250

Invoice Date: July 3, 2022

Payment Due: July 3, 2022

Amount Due (GBP): £138.00

Items	Price	Amount
Cloud Hosting kirkoswaldparishcouncil.co.uk	£95.00	£95.00
Domain kirkoswaldparishcouncil.co.uk	£20.00	£20.00

Subtotal:	£115.00
VAT 20% (225119533):	£23.00
Total:	£138.00
Amount Due (GBP):	£138.00

Notes / Terms

BACS Details:
Rocket Sites Ltd
Sort Code: 60-83-71
Account Number: 43058523



Make a bill payment

- 1. Payee details
- 2. Payment details
- 3. Check and confirm
- 4. **Done!**

Done! Payment created.

Summary

From	CHARITABLE KIRKO PARISH COU	
Payment date	01 Aug 2022	
Rocket Sites Ltd INV2250 KOPC 60-83-71 43058523	GBP 138.00	<p>Payment has been successfully created</p> <p>Your payment instructions have been received and are bei To guarantee your payment will be made please ensure yc sufficient covering formal overdraft facility available by the</p>

Authorisation

Authorised by GBHBEU1003867766PHILLIPSNICHOL	Date and time 04 Jul 2022 at 11:38:40
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Make a bill payment

- 1. Payee details
- 2. Payment details
- 3. Check and confirm
- 4. Confirmation

✔ Done! Payment created.

Summary

From	CHARITABLE KIRKO PARISH COU	
Payment date	10 Aug 2022	
Nicholas Phillips Salary August	GBP 293.28	✔ Payment has been successfully created Your payment instructions have been received and are bei To guarantee your payment will be made please ensure yc sufficient covering formal overdraft facility available by the

Authorisation

Authorised by GBHBEU1003867766PHILLIPSNICHOL	Date and time 04 Jul 2022 at 11:39:49
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2022/23 ACCOUNTS			April 8.3%	May 16.6%	June 25%	July 33.3%	August 41.6%		
PAYMENTS	Actual 2021/22	Budget ?? 2022/23						Total	% spend
ADMINISTRATION									
Salaries/NI/Recr & Payroll Services	£ 3,372.00	£ 4,035.00	£ 300.93	£ 606.26	£425.28	£293.28	£293.28	£ 1,919.03	48%
Insurance	£ 515.68	£ 516.00							0%
Audit Fees	£ 310.00	£ 310.00		£ 75.00				£ 75.00	24%
Travel & Office Expenses	£ 400.00	£ 400.00		£ 17.82	£149.29	£ 24.39		£ 191.50	48%
Office Accommodation & Computer Exes	£ 260.00	£ 260.00							0%
Training	£ -	£ 0.00							0%
Room Rental	£ 247.00	£ 247.00							0%
Subscriptions	£ 209.76	£ 210.00		£ 222.86		£ 95.00	£115.00	£ 432.86	206%
Bank Charges	£ 15.00	£ 60.00	£ 5.00	£ 5.00	£ 5.00	£ 5.00	£ 5.00	£ 25.00	
B4RN project	£ 96.88	£ 100.00							0%
Repairs and maintenance	£ 720.88	£ 720.00	£ 20.00					£ 20.00	3%
Playground	£ -	£ 0.00							0%
Photocopying	£ 20.00	£ 20.00							0%
Event expenses	£ 252.32	£ 250.00							0%
Grants									
KO Methodist Church	£ 500.00	£ 1,000.00		£ 1,000.00				£ 1,000.00	100%
KO PCC	£ 500.00	£ 1,000.00		£ 1,000.00				£ 1,000.00	100%
Renwick Reading Room	£ 250.00	£ 500.00		£ 500.00				£ 500.00	100%
Fellrunner Village Bus	£ 250.00	£ 250.00		£ 250.00				£ 250.00	100%
KO Church Institue	£ 750.00	£ 0.00							0%
Lazonby & Districy S/Pool	£ 250.00	£ 0.00							0%
Renwick Church	£ -	£ 900.00		£ 900.00				£ 900.00	100%
Kirkoswald Village Shop	£ 800.00	£ 0.00							0%
Great North Air Ambulance	£ 250.00	£ 250.00		£ 250.00				£ 250.00	100%
Miscellaneous	£ -	£ 58.99		£ 58.99				£ 58.99	100%
VAT	£ -	£ 0.00			£ 28.41	£ 19.00	£ 23.00	£ 70.41	7041000%
TOTAL	£ 19,410.85	£ 11,086.99	£ 320.93	£ 4,890.93	£607.98	£436.67	£436.28	£ 6,692.79	60%
RECEIPTS									
	Actual 2021/22	Budget 2021/22						Total	
Precept inc CTRS Grant	£ 14,879.00	£ 15,615.00	£ 15,615.00					£ 15,615.00	100%
Rent	£ 341.00	£ 341.00							0%
Other Grants	£ 500.00	£ 500.00	£ 150.00					£ 150.00	30%
Bank Interest	£ 0.20	£ 0.20				£ 0.18		£ 0.18	90%
Wayleaves	£ -	£ 0.00							0%
Miscellaneous	£ -	£ 0.00							0%
VAT	£ -	£ 0.00							0%
TOTAL	£ 15,720.20	£ 16,456.20	£ 15,531.00			£ 0.18		£ 15,765.18	96%

KIRKOSWALD PARISH COUNCIL Bank Reconciliation as at 1/7/2022

Opening Balance at 1/4/22

9,318.44

	From Accounts spreadsheet				In year surplus/deficit
	Previous Month	Current	This month	Total	
Receipts	£ 15,765.00	£ 15,765.18	£ 0.18	£ 31,530.36	
Payments	£ 5,211.86	£ 5,933.84	£ 721.98	£ 11,867.68	19,149.78

	Balance - All Bank Accounts		Total at Bank
	BMM	Charity Account	
Previous balance (last month)	£ 1,420.13	£ 18,451.45	
Payments out	£ -	£ 721.98	£ 721.98
Payment in	£ 0.18	£ -	£ 0.18
Calculated Balance	£ 1,420.31	£ 17,729.47	
Actual balance	£ 1,420.31	£ 17,729.47	£ 19,149.78

Deduct unrepresented cheques	Cheque No	Amount £	
			Total unrepresented cheques £0.00
			Bank Balance - Unrepresented cheques 19,149.78
Actual Balance			19,149.78
Variance			0.00
Closing Balance			

Kirkoswald Parish Plan 2022

Priority	Key Date(s)	People responsible	Expected Outcome	Notes
Complete B4RN installation across the parish	Ongoing to September 2022	Sue Quinn Brian Smythe Volunteer B4RN contractor	Expected all properties who have currently pledged their voucher to B4RN to be live by autumn 2022	
Continue to replace all noticeboards across the parish	By December 2022	Randall Raine	All noticeboards replaced	
Work with EDC and contractors to keep all roads across the parish in good condition	Ongoing	Parish Council	Potholes reported and repaired Grit bins filled in time for winter Grass verges cut back	

Although the Parish Council cannot provide financial support to the following projects, they are fully endorsed as having a positive impact within the community.

Priority	Key Date(s)	People responsible	Expected Outcome	Notes
All Saints' Church Refurbishment/Improvement.	Ongoing from spring 2022	Jim Butterworth Full Church Council	Multi-purpose space which will serve the needs of all age groups and a wide range of activities	See Appendix 1
Construction of shelter for outdoor education	Within academic year 2022-2023	Greta Ellis	Construction of a 5m octagonal outdoor shelter building with a fire pit in the centre.	See Appendix 2
To continue to improve	Ongoing	Paul Telford	Continue to	See Appendix 3

facilities at the cricket club for players and spectators			upgrade as required	
Provision of a Park Track	2022/3	Fellside Ladies Committee	Track in place which will benefit all age groups in the parish	See Appendix 4
Partially refit KO Community Shop	2022	Ruth Anderson and Committee	The refit is intended to enhance the customer experience in the shop, promote local goods - thereby reducing food miles and support small local businesses and growers.	See Appendix 5
Improve facilities at The Church Institute	Ongoing from Spring 2022	Lindsay Little and Committee	Phase 1 To re-roof the gents toilets and to strip the room. Phase 2 Fit out store room (work to be mainly done by committee members) Phase 3 To strip out store room and put in toilets etc.	See Appendix 6

Appendix 1

Jim Butterworth on behalf of Renwick Church

The project that All Saints' Church Council in Renwick is involved with at present is based on our need to re-roof the building, including a new ceiling, roof insulation and re-pointing of the stone walls where needed. This is so as to make the building watertight and in good structural condition for the next 100 years.

Together with re-roofing, we are also considering installation of solar panels with battery storage. This may well allow us to replace our antiquated heating system with something more flexible and efficient, such as under-pew heating or similar, so that we are keeping people warm rather than trying to heat the whole building for those attending services in winter.

With these improvements and other changes it is also possible that we will be able to offer All Saints Church in future for more Community Events in Renwick. (They have been held in the past but not on a regular basis.) Thus in part answer to what you need to know, the project would initially benefit our Church Community - but in the future we would hope that the building would be suitable for wider community use.

We understand that the Methodist Church Council in Renwick have decided that they can no longer keep their church open. This might result in their building being sold. If this occurred then their old school room will no longer be available for community use. Therefore, if we can develop suitable arrangements at All Saints together with the necessary repair work then it may well be the case that we could provide facilities to replace those provided currently by the Methodist Church.

From this very brief summary you will see that there are many challenges ahead for us, with nothing set in stone apart from the need to make All Saints' church watertight and better insulated. We are working with our Surveyor and the Diocese to develop the work plan - which the Diocese will have to approve, in the same way as Eden District Council approves plans for development/alteration of secular buildings. So at present we are unable to say who will do the work or what it will cost.

However, I think it would be very helpful in our future funding applications if we could make reference to our plans being part of the Kirkoswald Parish Council Plan for the next four years, as you suggest. All Saints' Church Refurbishment/Improvement.

Appendix 2

Greta Ellis on behalf of Kirkoswald Primary School

Kirkoswald School are trying to source some funding through the Fellfoot Forward organisation. The basic aim is to put a structure in the common to serve as an outdoor classroom in the place where they currently have the parachute. Cumbria in Bloom commented upon the potential and scope of the work that they are doing there and this would serve to build on their comments, enhance what we do across the curriculum and provide a structure that would be available for community use. The aim is to construct a 5m octagonal outdoor shelter building with an aperture in the roof for there to be a firepit in the centre. It would not be enclosed but would have a part wall at ground level and bench seating, all constructed of wood and with a cedar shingle roof. The estimated cost is £16,000+ Vat including delivery, construction and fire retardant varnish inside. The school funds is also intending to provide funding towards it and is hoping for the maximum money of £6,000 from Fellfoot Forward.

Appendix 3

Paul Telford Staffield Cricket Club

As last summer concluded and Club members were able to meet once more, we progressed plans to make the facilities in and around the pavilion better for cricketers, spectators and other users. As a result, we started the 2021 season with a new shower and additional toilet in the Home changing room, resulting in less pressure on the single toilet and basin previously available at the Club. We installed a more energy efficient immersion heater and domestic hot water system that supports our plans to add a further accessible toilet dedicated to visitors and to take the existing toilet into the Away changing room along with another shower.

The material cost of these works to date was in the order of £4000 and I can report that the grant monies from the Council was instrumental in allowing these improvements to be made.

In addition, we re-modelled the area immediately in front of the pavilion steps to create a paved area with additional seating as a buffer between the veranda and playing surface – players and spectators alike will be safer, and other users of the Club will be better catered for. We also added four new moveable picnic benches so people could spread out and be confident of social distancing, and intend to add to these next year.

I am pleased to say that this season saw full participation of teams in the Midweek Villages League and also Division 1 of the Eden Valley weekend league, as well as the first junior cricket coaching delivered at the Club for some years, something we intend to build on next season and which makes improvement of the facilities even more critical.

Appendix 4

Jo Falconer on behalf of Fellside Ladies

Following on from the Fellside Ladies AGM we would like the park track to be part of the next Parish plan.

We are forming a planning team made up of members who are familiar with this type of community project and once established I will let you have their details.

We feel that the track would be a huge benefit to the parish particularly in light of increasing sedentary lifestyles and supporting the existing clubs, groups and school.

Appendix 5

Ruth Anderson KO Community shop

During 2022 we intend to partially refit Kirkoswald Community Shop. This is because some of the freezers and chillers are old, do not display goods clearly and are not as efficient as modern equipment. We would also like to increase the display space for fresh and chilled goods, so that we can focus on more local produce which is popular with customers. The refit is intended to enhance the customer experience in the shop, promote local goods - thereby reducing food miles and support small local businesses and growers.

Appendix 6

Lindsay Little on behalf of Kirkoswald Church Institute

As you know our next project is to move the gent's toilets into the Scouts store room in the entrance and the gents will become the store room.

Phase 1

To re roof the gents toilets and to strip the room.

Work to be done by Bob Parker

Cost to be sorted

Phase 2

Fit out store room (work to be mainly done by committee members)

Phase 3

To strip out store room and put in toilets etc