

# KIRKOSWALD PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: KirkoswaldParishCouncil@Hotmail.co.uk Website kirkoswaldparishcouncil.co.uk

## Minutes of the Kirkoswald Parish Council Meeting held on Tuesday 12 July 2022 in Kirkoswald Church Institute at 7.30 PM

**Present:** Cllr S Quinn (Chair), Cllr I Henderson, Cllr J Haugh, Cllr A Jackson, Cllr N Jackson, Cllr H Kent, Cllr P Morgan,

**Also Present:** N Phillips Clerk/RFO, District Cllr M Robinson

### Minutes

#### 48. APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr W Smith (family commitment), Cllr J Tea (prior engagement), Cllr R Raine (holiday), Cllr N Edmondson (family commitment).  
Cllr J Little

#### 49. MINUTES OF THE COUNCIL MEETING held on 14 June 2022

**Authorised the chair to sign, as a correct record,** the minutes of the meeting held on 14 June 2022.

#### 50. DECLARATIONS OF INTEREST

None declared

#### 51. PUBLIC PARTICIPATION

**None present**

#### 52. DISTRICT COUNCILLOR REPORT – Received the following items

District Cllr Robinson – Levelling up fund bid should have been on 7 July, although HM Gov website not yet available. £7.2m bid being submitted for enterprise centre at junction 41 of M6. Any project needs to be complete within a timeframe of 18 -24 months, with other bids possibly being prepared.

Shared prosperity fund, £1.8m grant to be divided within a variety of different according to best fit of central government priorities. Lots of work to be done before the new authority comes into effect.

#### 53. POLICE MATTERS –

- a. **Nothing to report to local focus hub**
- b. No information to feedback

**54. HIGHWAYMAN'S REPORT-** In addition to the Drainage report submitted by Cllr Morgan, the Clerk and Cllr Raine visited and mapped potholes to report. Tree branch broken off and a danger at Woodbrow. Speeding issues again in village. A speed recorder has been installed for a week monitor speeding in the village, Clerk to request information on findings.

**55. CHURCH INSTITUTE** –Nothing to report

#### 56. PLANNING APPLICATIONS -

- a. Resolved to submit observations as detailed.

22/0466	Former Smithy adj. 1 Staffield Cottages, Staffield	Conversion of redundant former smithy and storage building to single detached dwelling, including a rear extension and associated external works and drainage
A concern was raised about access to the site for construction, although the application was supported.		

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## 57. FINANCE

### a. **Payments- authorised** schedule of payments totalling £436.67 (VN VN21-24)

Noted that VN21 had already been paid as it was authorised by Cllr Quinn as a very overdue invoice.

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	TOTAL AMOUNT £
VN21	28/06/2022	Rocket Sites	INV 2032	Website from August 2021	95.00	19.00	114.00
VN22	01/07/2022	N Phillips	EXP July	Clerk's Expenses	24.39	-	24.39
VN23	01/07/2022	N Phillips		Salary July	293.28	-	293.28
VN24	01/07/2022	HSBC		Bank Charges (Jun)	5.00	-	5.00

### b. **Payments- authorised** schedule of payments for August totalling £ 436.28 (VN VN25-27)

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	TOTAL AMOUNT £
VN25	03/07/2022	Rocket Sites	INV 2250	Website from August 2022	115	23	138
VN26	01/08/2022	HSBC		Bank Charges (Aug)	5.00	-	5.00
VN27	01/08/2022	N Phillips		Salary August	293.28	-	293.28

### c. **Budget overview** – received and noted the monthly budget sheet.

### d. **Monthly reconciliation (June 2022)** – **received and noted** the reconciliation and balances.

### e. **Receipts** -noted receipt of Bank Interest in BMM account of £0.18 (R03)

58. Parish Plan – was formally adopted and to be published on the website.

59. Village Lights – Resolved to postpone discussion until September when evening are less light.

60. Heat Loss Camera- Received an update, the camera would need to be used by a trained operator to be able to interpret the images and the findings. Clerk to contact Eden District Council regarding the powers the Parish Council has to provide this service.

61. Defibrillator expenses – to defer to next meeting to bring costings to the Parish Council.

62. CiLCA training- approved budget for Clerk to undertake CiLCA – 50% of costs CiLCA £410 + £180 for CALC Support.

### 63. **Councillors' reports and items for future agenda**

- Parking in village (September meeting)
- B4RN – want to finish work by mid August.

### 64. **Date of next meeting**

**The next meeting of the Parish Council** will take place on Tuesday 13<sup>th</sup> September

## **KIRKOSWALD PARISH COUNCIL**

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2022 in Renwick Reading Room at 7:30pm.

Agenda items to be submitted to the Clerk by 12 noon on Friday 2 September 2022.

DRAFT