

KIRKOSWALD PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: KirkoswaldParishCouncil@Hotmail.co.uk Website kirkoswaldparishcouncil.co.uk

Annual General Meeting followed by Ordinary Monthly Meeting of Kirkoswald Parish Council held at 7.30pm on Tuesday 10th May, 2022 in Kirkoswald Church Institute

Present: Cllr S Quinn (Chair), Cllr J Tea (Vice Chair), Cllr I Henderson, Cllr J Haugh, Cllr A Jackson, Cllr N Jackson, Cllr J Little, Cllr P Morgan, Cllr R Raine, N Phillips (Clerk)

Minutes

1. **CHAIR'S REPORT 2021-22 -to Receive** the Chair's report. The main thrust of the work of the council over the past year has been the broadband project. There has also been large amounts of work maintaining the fabric of the parish – thanks were expressed to those who have supported.
2. **APOLOGIES FOR ABSENCE**
Apologies received and accepted from Cllr N Edmondson (work commitments), Cllr W Smith (holiday).
3. **ELECTION OF CHAIR 2022/23 – Cllr S Quinn** was re-elected as Chair for 2022/23.
4. **DECLARATION OF OFFICE** – Received the Chair's signed declaration of acceptance of office.
5. **ELECTION OF VICE CHAIR 2022/23 – Cllr J little** was elected as Vice-Chair.
6. **MINUTES OF THE AGM HELD ON 4TH MAY 2021-Authorised** the chair to sign, as a correct record, the minutes of the meeting held on 4th May 2021.
7. **REPRESENTATIVES ON OUTSIDE BODIES- Appointed councillors to the following bodies:**
Cllr J Tea – EALC and CALC
Cllr J Little- Police liaison and Church Institute
8. **COMMITTEES AND SUB-COMMITTEES- Resolved** delay decision to next meeting re finance, Cllr R Raine to continue with Highways liaison.

ORDINARY MONTHLY MEETING

20. **MINUTES OF THE COUNCIL MEETING held on 12th April 2022**
Authorised the chair to sign, as a correct record, the minutes of the meeting held on 12th April.
 - a. Matters arising: Noticeboards still ongoing, Parish Plan no updates.
21. **DECLARATIONS OF INTEREST**
The following declarations. Cllr J Tea declared a payment to be authorised.
22. **PUBLIC PARTICIPATION**
PUBLIC PARTICIPATION (20 MINUTES ALLOWED) – no Members of the public in attendance.
23. **DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS – none to report**
24. **POLICE MATTERS –**
 - a. **Resolved not to** submit any matters to the Local Focus Hub.
 - b. A reminder to report any issues to the Police.
25. **HIGHWAYMAN'S REPORT-** Received report of Potholes more than 4 inches deep in Renwick area on Renwick to Hartside Road and Longmoor – from Renwick to the B road,

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Toddbank road is closed for 3 days. Water pipe burst on Highbank Hill. Square tarmac in Kirkoswald in front of memorial is sinking.

26. CHURCH INSTITUTE – Received a report – Gents toilet roof is finished and insulated. After the functions this summer there will be some structural alterations. Hall is being used on regular basis. The biggest event coming up is the Jubilee celebrations.

27. FINANCE

a. Payments- authorised schedule of payments totalling **£4868.88** (VN 01 & 04-14)

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
VN01	3/5/2022	R Lytollis	EP	Salary and Expenses April	300.93		300.93
VN04	08/04/2022	J Tea	EP	Leaving gifts for Clerk	58.99	-	58.99
VN05	28/04/2022	CALC	EP	Annual Subscription	222.86	-	222.86
VN06	10/05/2022	N Phillips	EP	Salary May	293.28	-	293.28
VN07	10/05/2022	N Phillips	EP	Expenses May	17.82	-	17.82
VN08	26/04/2022	J Dawes	EP	Audit Fee	75.00	-	75.00
VN09	04/05/2022	KO Methodist Church	EP	Grant	1,000.00	-	1,000.00
VN10	04/05/2022	KO PCC	EP	Grant	1,000.00	-	1,000.00
VN11	04/05/2022	Renwick Reading Room	EP	Grant	500.00	-	500.00
VN12	04/05/2022	Fellrunner Village Bus	EP	Grant	250.00	-	250.00
VN13	04/05/2022	Renwick Church	EP	Grant	900.00	-	900.00
VN14	04/05/2022	Great North Air Ambulance	EP	Donation	250.00	-	250.00

b. Monthly reconciliation (May 2022) –

received and noted the reconciliation and balances.

c. **Monthly Budget- received and noted** the monthly budget overview.

d. **Receipt – noted** receipt from Eden District Council – precept £15615 (Ref R01) and Scottish Midland (Ref R02) of £150

e. approved the annual return 2021/22 and signed the Statement of Governance.

28. Councillors' reports and items for future agenda

Future agenda Items -

Broadband

Parish Plan

Review of location of PC meetings

29. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 14th June 2022 in Kirkoswald Church Institute at 7:30pm.

Agenda items to be submitted to the Clerk by 12 noon on Friday 3rd June 2022.

Meeting closed at 20:10