

KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs S Quinn (01768) 898543	1-2 Bluebell Lane
Clerk:	Mrs R Lytollis (01768) 744893	Penrith
Email:	kirkoswaldparishcouncil@hotmail.co.uk	Cumbria
Website:	www.kirkoswald.org	CA11 7LH

Ordinary Monthly Meeting of Kirkoswald Parish Council held at 7.30pm on Tuesday 12th April, 2022 in Kirkoswald Church Institute

Present: Mrs S Quinn (Chair), Mrs J Tea (Vice Chair), Mrs I Henderson, Mr J Haugh, Mr N Jackson, Mrs W Smith, Mr R Raine, Mr N Edmundson, Mr J Little, Mr A Jackson, Mr N Phillips (New Clerk) & Mrs R Lytollis (Clerk)

PUBLIC OPEN MEETING: (Maximum time 15 mins total, with 5 mins per individual question): None

Mrs S Quinn thanked councillors for all their help.

Draft Minutes

ORDINARY MONTHLY MEETING

1. **To receive any declarations of interest:** None
2. **To receive apologies:** It was resolved to accept the apologies of County Cllr Driver (away) & District Cllr Robinson (family commitment) (proposed by Mrs J Tea seconded by Mrs I Henderson, unanimous).
3. **Minutes:** It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 8th March, 2022 as a true record (proposed by Mr R Raine, seconded by Mr A Jackson, unanimous vote).
4. **To discuss matters arising from the last meeting**
 - Tree at Parkhead- It was reported that the stile is more dangerous than it was. Mrs W Smith has already reported it to the Footpath Authority and the Clerk was asked to do the same.
 - Mrs W Smith said that she had spoken to Mr Brian Smythe regarding the cable splicing. He had said that training will be carried out to allow a team of volunteers to do the work.
5. **To introduce the new parish clerk**

Mr Nick Phillips introduced himself as the new Clerk.
6. **To discuss broadband**

Mrs S Quinn reported that work is going well. She said that the project now has a high profile nationally, with several politicians (including Nadine Doris MP) visiting the project. The fibre is being blown through the pipes at present. The hard dig is going through Gamblesby at present and then the mole plough will go through from Melmerby to Cannerhaugh and join us to the project. There are still outstanding problems in Staffield.

7. **To discuss the Parish Plan**

Mrs S Quinn apologised for not having put a piece in the Raven, but said she will do so for next month.

8. **To receive any updates on the parish field (fence)**

Mr A Jackson said that a new 12ft gate is needed (gate, hanging post and hangers £200) and a new post at the bottom of the field. Mrs I Henderson resolved that the work should go ahead and Mr R Raine seconded it. Councillors voted unanimously in favour. Mr A Jackson agreed to install the gate and councillors thanked him.

9. **To discuss the co-option of new councillors**

- Mrs S Quinn suggested a number of parishioners who might be interested becoming a councillor. Mr A Jackson proposed that Mrs S Quinn approach a number of potential candidates and councillors agreed that this was a good idea. Mrs S Quinn suggested two names and Mr J Little proposed that she should approach them (councillors voted unanimously in favour). Mrs W Smith asked if the constitution limited the split of councillors between the upper and lower quarters, if it proved impossible to recruit volunteers in one part of the parish.

10. **To receive the Financial Report**

- To make payments of bills due- It was resolved to make the following payments of bill due
Clerk's Salary & Expenses £312.98 (by bank transfer)
J.N. Jackson (Kirkoswald War Memorial Fence) £ 20.00 (by bank transfer)
- Mandate- The Clerk reported that the new mandate (to allow the new Clerk to do online banking/ change the correspondence address) is not available in branch and Mrs J Tea agreed to print them off on the website.
- Mrs S Quinn proposed that the Parish Council change the account to Barclays Bank (due to the poor service of HSBC/ charging) and councillors agreed (proposed by Mr A Jackson, seconded by Mrs J Tea, unanimous vote). Mr N Phillips (new Clerk) was asked to look into it.

11. **To receive the Highwayman's Report and discuss matters related to Highway**

- Water on the road at Killan Bank, Renwick- it is running down the road and there is now a pothole.
- The crossing at Demesne is rough.
- Potholes- College Flatts is rough towards the bridge and bad at Todd Bank (it has cones in it at present), Fog Close Cottage.
- There is a branch at Woodbrow, Renwick which is very dangerous (needs attention straight away. Clerk to contact the tenant.
- It was agreed to send a letter to say that the tree needs to be removed, so that the pathway is passable (mentioned by Mrs W Smith earlier)
- Scales Road- there are a number of bad potholes
- There is a pothole at Prospect Hill- Clerk to report.
- Pothole on road from Huddlesceugh towards the Five Roads End.
- 3-4 potholes on the road towards High Bankhill.
- Pothole at entrance to Roods Place.

12. **To receive a report from County Cllr Driver:** Unable to attend the meeting-no report received

13. **To receive a report from District Cllr Robinson:** Mrs J Tea read the report to councillors

14. **To receive a report from the Church Institute**

Mr J Little reported that works to gents' toilets will be underway shortly. The hall remains very popular with bookings being taken daily. There is to be a Jubilee Lunch which is being organised by the Village Hall Committee and will be held at the show field. Mrs I Henderson said that it had been suggested to her that a tree be planted to mark the Jubilee and councillors agreed that it was a good idea.

15. **To discuss Police matters arising**

Mr J Little reported that he has a meeting later this month and that he had nothing new to report at present. It was noted that there has been a youth driving through the village very quickly. Mr J Little emphasised that it is very important for members of the public to report any incidents. Only by doing so will they become a statistic which is investigated.

16. **To consider any planning applications made and related matters:** None

17. **To receive decisions on planning applications made:** None

18. **To receive Councillors' reports and items for future agendas**

- A.G.M.
- Approval of accounts and Annual Governance Statement

19. **To decide the date and venue of the next meeting:** A.G.M. followed immediately by the ordinary monthly meeting- 7.30pm on Tuesday 10th May, 2022 in Kirkoswald Church Institute

The meeting closed at 20:22

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 12/04/2022