

KIRKOSWALD PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: KirkoswaldParishCouncil@Hotmail.co.uk Website kirkoswaldparishcouncil.co.uk

Thursday, 5 May 2022

Dear Councillor

You are summoned to attend the **Annual General Meeting of Kirkoswald Parish Council** that will be held at Kirkoswald Church Institute on **Tuesday 10th May** at 7.30pm immediately followed by the regular monthly meeting. The Public and Press are invited to attend.



Clerk

AGENDA

1. **CHAIR'S REPORT 2021-22 -to Receive** the Chair's report.
2. **APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence.
3. **ELECTION OF CHAIR 2022/23**
4. **DECLARATION OF OFFICE** – To receive the Chair's signed declaration of acceptance of office.
5. **ELECTION OF VICE CHAIR 2022/23**
6. **MINUTES OF THE AGM HELD ON 4TH MAY 2021-To authorise** the chair to sign, as a correct record, the minutes of the meeting held on 4th May 2021 (attached).
7. **REPRESENTATIVES ON OUTSIDE BODIES- To appoint** representatives to outside bodies as necessary.
8. **COMMITTEES AND SUB-COMMITTEES- To resolve** whether to create any committees or sub-committees and to appoint councillors to them.

ORDINARY MONTHLY MEETING

20. **MINUTES OF THE COUNCIL MEETING held on 12th April 2022**
To authorise the chair to sign, as a correct record, the minutes of the meeting held on 12th April 2022 (attached).
 - a. To discuss any matters arising
21. **DECLARATIONS OF INTEREST**
Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.
22. **PUBLIC PARTICIPATION**
PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The

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Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision.

23. DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS – to receive items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)

24. POLICE MATTERS –

- a. **to resolve** whether to submit any matters to the Local Focus Hub.
- b. **to receive** any information on any Police matters

25. HIGHWAYMAN’S REPORT- to receive and discuss any matters arising.

26. CHURCH INSTITUTE – to receive a report.

27. FINANCE

- a. **Payments- to authorise** schedule of payments totalling £4868.88 (VN 01 & 04-14)

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
VN01	3/5/2022	R Lyottis	EP	Salary and Expenses April	300.93		300.93
VN04	08/04/2022	J Tea	EP	Leaving gifts for Clerk	58.99	-	58.99
VN05	28/04/2022	CALC	EP	Annual Subscription	222.86	-	222.86
VN06	10/05/2022	N Phillips	EP	Salary May	293.28	-	293.28
VN07	10/05/2022	N Phillips	EP	Expenses May	17.82	-	17.82
VN08	26/04/2022	J Dawes	EP	Audit Fee	75.00	-	75.00
VN09	04/05/2022	KO Methodist Church	EP	Grant	1,000.00	-	1,000.00
VN10	04/05/2022	KO PCC	EP	Grant	1,000.00	-	1,000.00
VN11	04/05/2022	Renwick Reading Room	EP	Grant	500.00	-	500.00
VN12	04/05/2022	Fellrunner Village Bus	EP	Grant	250.00	-	250.00
VN13	04/05/2022	Renwick Church	EP	Grant	900.00	-	900.00
VN14	04/05/2022	Great North Air Ambulance	EP	Donation	250.00	-	250.00

- b. **Monthly reconciliation (May 2022) – to receive and note** the reconciliation and balances.
- c. **Monthly Budget- To receive and note** the monthly budget overview.
- d. **Receipt – to note** receipt from Eden District Council – precept £15615 (Ref R01) and Scottish Midland (Ref R02) of £150
- e. To approve the annual return 2021/22 and sign the Statement of Governance (papers attached).

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28. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

29. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 14th June 2022 in Kirkoswald Church Institute at 7:30pm.

Agenda items to be submitted to the Clerk by 12 noon on Friday 3rd June 2022.