

## **KIRKOSWALD PARISH COUNCIL**

Chairman:	Mrs S Quinn (01768) 898543	1-2 Bluebell Lane
Clerk:	Mrs R Lytollis (01931) 712721	Penrith
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### **Ordinary Meeting of Kirkoswald Parish Council held at 7.30 pm on Tuesday 13<sup>th</sup> April, 2021. The meeting took place virtually due to Covid 19 restrictions**

*Due to the continuing need to meet remotely, and in order that all should be able to engage fully, all items were time-limited, unless the meeting voted otherwise. **Anyone with anything lengthy to say submitted it by email, and it was circulated before the meeting.** This left the meeting time for questions and clarifications.*

**PUBLIC OPEN MEETING (Maximum time 15 mins total, with 5 mins per individual):** *Members of the public were asked to submit questions to the Clerk (by telephone or email) by 12 pm on Tuesday 13<sup>th</sup> April, 2021. Parishioners could join the session electronically or by telephone, and could contact the Clerk for instructions. If they were unable to do so, the Clerk would contact them with a response after the meeting: None present*

**Present:** Mrs S Quinn (Chair), Mrs I Henderson, Mr J Haugh, Mr A Jackson, Mrs J Tea (Vice Chair), Mr N Jackson, Mr J Little, Mr N Edmundson, Mrs W Smith, County Cllr Driver, District Cllr Robinson, Mr B Smythe (Broadband) and Mrs R Lytollis (Clerk)

### **DRAFT MINUTES**

#### **ORDINARY MONTHLY MEETING**

1. **To receive any declarations of interest:** None
2. **To receive apologies:** Mr R Cranston, Mr J R Raine and District Cllr Robinson (to be 10 mins late)
3. **Minutes:** It was agreed to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 9<sup>th</sup> March, 2021 as a true record (proposed by Mr J Little, Mr N Jackson, unanimous vote)
4. **To discuss matters arising from the last meeting:** None
5. **To discuss broadband provision:** Report from Mr B Smythe circulated to councillors prior to the meeting. Mr B Smythe then gave a further update and councillors discussed broadband speeds in some areas of the parish. It was reported that some areas are very poor.
6. **To discuss the return to face-to-face meetings:**
  - Face-to-face meetings must begin again from the 7<sup>th</sup> May. Mrs L Little reported that the hall is opening for some classes from next week, and the parish council can use the main hall for its meetings, as this will allow for 2m separation between those attending (hand sanitizer and cleaning equipment is available). It was agreed to bring the next meeting forward to Tuesday 4<sup>th</sup> May (proposed by Mrs J Tea, seconded by Mr J Haugh, unanimous vote) to allow younger members to get the vaccines and others to get their second jabs. It was agreed to review the situation at the next meeting.

- Also, completion of government survey regarding remote meetings: Mrs J Tea to complete the survey on behalf of the parish council
7. **To discuss the unitary authority proposal:** Mrs S Quinn thanked Mrs J Tea for her work. The Chair then went through the different options that are being proposed, and councillors discussed the possibilities for Eden. It was noted that individuals can complete the survey online to put their views across.
8. **To discuss the Parish Plan:** Mrs S Quinn said that the council needs to review the parish plan again and look at producing an updated document. It was agreed that Mrs S Quinn and Mrs W Smith take it forward, along with another volunteer. It was noted that the parish council needs to produce a spending plan for 2021/22 and the clerk publish it on the parish website.

*(Spending Plan 2021/22: Noticeboards £1100, upkeep of parish assets £250, training budget £500, spraying of weeds £460, hall rental £100, salary (including expenses) £3720, C.A.L.C. subscription £210, insurance £470, Kirkoswald in Bloom £40, website £200, audit £70, maintenance £150, events £50)*

9. **To discuss tenders received for the parish field at High Bankhill:** Councillors agreed that the tender from Miss H Jackson be accepted (proposed by Mrs J Tea, seconded by Mr A Jackson, unanimous vote). It was noted that some work is needed on areas of rushes and fence posts. Clerk to remove the tender notice from the website.

10. **To receive the Financial Report**

- To discuss spending plans for 2021/22: See point 8
- It was resolved to make the following payment of bills due (proposed by Mr J Haugh, seconded by Mr N Jackson, unanimous vote):  
Clerk's Salary & Expenses £311.53 (Paid by BACs transfer)
- To discuss payment of grants: To be paid when the precept is received.

11. **To receive the Highwayman's Report and discuss matters related to Highway**

- Noticeboards: No update from Mr J R Raine
- Potholes and water on roads: Mrs S Quinn said that she and Mr H Quinn had reported 29 potholes, and some work has been carried out. It was noted that work has also been carried out at Blunderfield. It was noted that the water on the road near Huddlesceugh will be resolved once BT remove their cable from the ditch, so that the necessary work can be carried out.

12. **To receive a report from County Cllr Driver:** Cllr Driver reported that the full council A.G.M. is being held later this week, and is pleased that she will remain on the same committees as last year. She had been to an emotionally powerful meeting which was considering the effects of Covid on some adults with learning difficulties, and how support can be delivered. It was reported that the Health Scrutiny Committee is setting its agenda for the next year shortly. The council is also looking at more funding for work on the environment such as improvements to footways and the planting of trees etc. The funds available to the County Council are only available for one year, on a spend it or lose it basis. Mrs W Smith mentioned work needed at Parkhead (around the kissing gate and stile). The Clerk was asked to send a note to Cllr Driver about the EALC Footpath meeting, and the work needed to the kissing gate and stile. It was reported that the work to the bridge at Parkhead is inadequate in some areas and a councillor enquired who is liable for problems after work is completed.

13. **To receive a report from District Cllr Robinson:** District Cllr Robinson said that the district council are working through everything coming out of central government at present. She said that a huge amount of work has gone into helping businesses reopen safely, and the administration around distributing business grants. It has been suggested that perhaps council meetings may continue to broadcast

online. District Cllr Robinson confirmed that she had sent funding information to Mrs L Little. Councillors thanked Cllr Robinson for her work.

14. **To receive a report from Mrs J Tea regarding C.A.L.C. and E.A.L.C.:** Report from Mrs J Tea sent to councillors prior to the meeting.
  - Completion of the C.A.L.C. survey: Mrs J Tea to complete the survey on behalf of the parish council.
15. **To receive a report from the Church Institute:** Mr J Little said that the main doors have been repaired and hadn't needed to be replaced. A meeting with Fellfoot Forward is being held shortly. Councillors thanked Mrs Lindsey Little for all her work.
16. **To discuss Police matters arising:** Mr J Little reported that the Crime Commissioner elections are coming up shortly. Parishioners are reminded to guard against thefts of garden tools and equipment over the summer months, and make sure that equipment is out away after use and sheds locked. It was noted that there is concern about the possible impact on crime figures due to the upcoming end of the furlough scheme. As usual, parishioners are reminded to be vigilant and report everything, as this highlights problems which can then be tackled.
17. **To consider any planning applications made and related matters:** None
18. **To receive decisions on planning applications made:** None
19. **To receive Councillors' reports and items for future agendas**
  - Parish field
  - It was reported that a number of dogs are being walked off the lead on the footpath to the bridge (also seen on the parish field). It was agreed to take photos of dogs not on the leads, to be forwarded to the dog warden.
  - Death of the Duke of Edinburgh: It has been suggested that parish councils put a note on their website. It was agreed that Mrs S Quinn put a wording together and to invite parishioners to share experiences and memories of meeting the Duke of Edinburgh. These should be sent to Clerk (to collect them and send them off).
  - Moles on the parish field: Mr J Little to arrange for some traps to be laid.
  - Seat at High Bankhill (flags to sit it on): work to be carried out.
20. **To decide the date and venue of the next meeting:** 7.30pm on Tuesday 4<sup>th</sup> May, 2021 (to be held on Zoom (A.G.M. and ordinary monthly meeting). Clerk to put a notice on the parish website to advertise the A.G.M.

The meeting closed at 20:35

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 13/04/2021