

KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs S Quinn (01768) 898543	1-2 Bluebell Lane
Clerk:	Mrs R Lytollis (01931) 712721	Penrith
Email:	kirkoswaldparishcouncil@hotmail.co.uk	Cumbria
Website:	www.kirkoswald.org	CA11 7LH

You are hereby summoned to attend an Annual General Meeting of Kirkoswald Parish Council to be held at 7.30 pm on Tuesday 4th May, 2021. This will be followed immediately by the Ordinary Monthly Meeting. These meetings will take place virtually due to Covid 19 restrictions

AGENDA

ANNUAL GENERAL MEETING

1. To receive the Chair's short report for the Council Year 2020/21
2. To receive apologies
3. To elect a Chairman for Council Year 2021/22 (and to note that due to Covid-19 restrictions in May 2020, the Chairman had remained unchanged in 2020/21)
4. To receive the Chairman's signed Declaration of Acceptance of Office
5. To elect a Vice Chairman for Council Year 2021/22 (and to note that due to Covid-19 restrictions in May 2020, the Chairman remained unchanged in 2020/21)
6. To resolve to accept the minutes of the last AGM held on Tuesday 14th May, 2019 as a true record
7. To appoint representatives to outside bodies (and to note that due to Covid-19 restrictions in May 2020, the appointed representatives had remained unchanged in 2020/21)
8. To appoint committees and sub-committees (and to note that due to Covid-19 restrictions in May 2020, the appointed committees and sub-committees had remained unchanged in 2020/21)

ORDINARY MONTHLY MEETING

*Due to the continuing need to meet remotely, and in order that all should be able to engage fully, all items will be time-limited, unless the meeting votes otherwise. **Anyone with anything lengthy to say should submit it by email, to be circulated before the meeting.** This will leave the meeting time for questions and clarifications.*

PUBLIC OPEN MEETING (Maximum time 15 mins total, with 5 mins per individual): *Members of the public are asked to submit questions to the Clerk (by telephone or email) by 12 pm on Tuesday 4th May, 2021. Parishioners can join the session electronically or by telephone, and should contact the Clerk for instructions. If they are unable to do so, the Clerk will contact them with a response after the meeting.*

1. To receive any declarations of interest
2. To receive apologies

3. Minutes: To authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 13th April, 2021 as a true record
4. To discuss matters arising from the last meeting
5. To discuss broadband provision
6. To discuss the return to face-to-face meetings
7. To discuss the Parish Plan
8. To discuss the Pilgrimage visiting the parish
9. To receive the Financial Report
 - To make payments of bills due
 - To make payment of grants due
10. To receive the Highwayman's Report and discuss matters related to Highway
 - Noticeboards
11. To receive a report from County Cllr Driver
12. To receive a report from District Cllr Robinson
13. To receive a report from the Church Institute
14. To discuss Police matters arising
15. To consider any planning applications made and related matters
16. To receive decisions on planning applications made
17. To receive Councillors' reports and items for future agendas
18. To decide the date and venue of the next meeting

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 28/04/2021