

## **KIRKOSWALD PARISH COUNCIL**

Chairman:	Mrs S Quinn (01768) 898543	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
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### **Ordinary Monthly Meeting of Kirkoswald Parish Council to be held at 7.30 pm on Tuesday 21<sup>st</sup> March in Kirkoswald Church Institute.**

**PUBLIC OPEN MEETING** (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting- None

**Present:** Mrs S Quinn (Chair), Mr A Jackson, Mr J Little, Mrs I Henderson, Mr J Haugh, Mr N Jackson, Mr R Pickthall, Mr R W Raine, Mr R Cranston, Mr J R Raine, Mrs J Tea (Vice Chair) & Mrs R Lytollis (Clerk)

## **MINUTES**

### **ORDINARY MONTHLY MEETING**

1. **To receive any declarations of interest-** None
2. **To receive apologies-** Mr Brian Smythe (Councillors agreed to write and thank Mr Smythe for his work. It was agreed that broadband no longer needed to be a permanent agenda point, but will be included again if necessary) & County & District Cllr Robinson (to be late as attending another meeting).
3. **Minutes:** It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 14<sup>th</sup> February, 2017 as a true record (proposed by Mrs J Tea, seconded by Mr J Haugh, unanimous vote).
4. **To discuss any matters arising from minutes of previous meetings-** None
5. **To receive an update on the co-option of a new councillor-** Councillors agreed to speak to people in Kirkoswald area to see if there are any volunteers. It was resolved to make it an agenda point for the April meeting.
6. **To receive a report from the Community Planning Group-** Mrs S Quinn said that there is not a great deal to report at present. The survey has gone out to households and there have so far been 270 replies, which amounts to one third. The data submitted is currently being collated and a report will be available for the next meeting. A coffee morning is being held at 10.30 am on 1<sup>st</sup> April in the village hall to involve the community and ask them to prioritise the different suggestions brought forward by the survey. The total cost of the survey to the parish council is £88.95. Councillors wished to say a big thank you to all those who took the surveys out to households and collected them in again. It was agreed that they have contributed massively to the take up rate.
7. **To receive an update on the upkeep of Kirkoswald Church Institute-** Mr J Haugh reported that Mr B Smythe is looking into the legal side of the project. It was noted that there will be an assessment of the building on Friday, to look at heating requirements.

**8. To receive any updates on the Community Led Plan and councillor led areas**

- Footpath towards Eden Bridge- Mrs S Quinn said that she had received a reply from the land agent when she was away. The client has said that stiles would be a definite condition of a footpath due to the need to keep stock (particularly lambs) in the field. Some councillors were concerned that the path wouldn't be used if the stile were the only option. Others agreed that it should still be done as it would potentially prevent some accidents. It was proposed to go ahead and arrange a site meeting (councillors voted unanimously in favour of doing so).

**9. To receive a report from County & District Cllr Robinson**- County & District Cllr Robinson arrived later, having attended Ainstable Parish Council's meeting and covered her point under the agenda points below.

**10. To consider any Police issues arising**- Mr J Little said that he had spoken to Police. Parishioners are reminded to lock away new tools/ lawnmowers and not put the boxes of new items bought out for kerbside recycling as it draws attention to them being at the property.

**11. To discuss Cumbria In Bloom**- The Clerk reported that she had completed the entrance form and passed copies of the application for some of the classes to Mrs S Quinn. Mrs S Quinn said that she had been invited to be a judge for CIB again this year.

**12. To consider tenders received for Berrymoor Field**- Mrs J Tea proposed that the tender from Hannah Robinson be accepted. Mr J R Raine seconded this and councillors voted unanimously in favour. The Clerk agreed to send out the tenancy documents.

**13. To receive the Highwayman's Report and discuss matters related to Highway**

Mr J R Raine reported that:

- The number of potholes is increasing- It was resolved that the Clerk write to report this.
- Water bursts at High Bankhill and Low Huddlesceugh- Cllr Robinson to take forward.
- Huddlesceugh Hall- water on the flats, running into the farmers field- Again passed to Cllr Robinson.
- Mr J R Raine said that although the potholes are being reported, they are not being filled and suggested that Highways Dept. should be coming out to check the parish road network regularly.
- Residents at Busk- potholes have been reported but they haven't been repaired.
- Cllr Robinson promised to arrange an inspection of the entire parish to identify holes.
- Councillors agreed that Highways Dept. seem to be prioritising major roads and country roads also need attention as they can be dangerous, particularly if potholes are full of water.
- Parkhead- Mr John Banks is to meet with a landowner in Parkhead to look at the issues relating to the road through the village.
- Parking- no comments, other than parking issues are being raised in the survey responses.
- Signs- It was noted that there are still two cast signs to do. Cllr Robinson promised to request the bill for the signs installed in 2015, so that a grant application can be submitted to contribute towards the new signs.
- Street lighting- It was noted that there is still no light on the hill by the school and the sign adjacent to the Methodist chapel at Renwick still hasn't been repaired yet. It was noted that there is no timescale available for the work that is being done.
- Grit bins- Clerk to email Mr John Banks again to ask that they be moved to the positions requested initially.

**14. To receive the Financial Report**

- To make payments of bills (proposed by Mrs J Tea, seconded by Mr N Jackson, unanimous vote):

Clerk's Salary & Expenses	£285.47	(Chq No: 101053)
Cumbria In Bloom Entry 2017	£ 40.00	(Chq No: 101054)

Mr H Quinn (Parish Plan expenses)

£ 88.95

(Chq No: 101055)

15. **To consider any planning applications made and related matters**- None

16. **To receive decisions on planning applications made**- None

17. **To consider correspondence received**- The Clerk and Chair read through the correspondence received.

18. **To receive Councillors' reports and items for future agendas**

- Co-option of a new councillor for the Kirkoswald ward
- Parish survey- report
- Cameras on the bridge are part of the bridge inspection (County & District Cllr Robinson to follow up and Mrs S Quinn to call the contact at the council)

19. **Date of the next meeting**- 7.30pm on Tuesday 11<sup>th</sup> April, 2017 in Renwick Reading Room, Renwick.

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 21/03/2017

Meeting closed at 20.23