

KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs P Bowman (01768) 870007	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
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Annual General Meeting of Kirkoswald Parish Council held on Tuesday 12th May, 2015, followed by the monthly ordinary meeting. The AGM began at 7.00pm in Kirkoswald Church Institute.

PUBLIC OPEN MEETING (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting- Nothing

Present:

Mrs J Tea (Vice Chair)	Mr N Jackson	Mr J Haugh	Mr R Cranston
Mr A Jackson	Mr R Blenkharn	Mr R W Raine	Mr J R Raine
Mr R Pickthall	Mrs S Quinn (Chair)	Mrs P Bowman (Retired Chair)	
Mrs I Henderson	Mr B Smythe	Mrs R Lytollis (Clerk (Broadband Representative))	
County & District Cllr Robinson			

MINUTES

ANNUAL GENERAL MEETING

1. To receive the Chair's report for the Council Year 2014/15

"This Parish Council year May 2014 to May 2015 is my final year as Parish Council Chairman. I have been a member of the Parish Council for many years & have held the job of Chairman for the last 4 years. We have held 10 ordinary meetings & no extraordinary meetings with a great attendance record as usual. I have not missed a meeting but this is entirely my fault. Jane our vice chairman has not had to take any meetings but has always been there to help.

One of the most important items in the council's year is to set the precept for the coming year. It was agreed the precept should be increased this year by 2% to £12,240

The wish list from the Community Led Plan set up in 2011 for a footpath between Kirkoswald & Eden Bridge is still ongoing, the water running off the road into the field is a major problem & until this is resolved the Parish Council cannot move forward with the landowner Mr Tim Fetherstonhaugh.

I cannot believe the traffic lights on Eden Bridge were turned on in July 2013. They just seem part of the landscape now & so convenient for everyone.

Foot lighting has been a major issue & is to be resolved hopefully very soon. The light at the bottom of Sandhill is now working; the fact that it has gone on for so long is not good enough in fact very disappointing, even though on the plus side the unsightly old light was removed last year in time for judging thanks to Mary Robinson & others.

Howard & Sue Quinn continue very diligently with Cumbria In Bloom with everyone's cooperation. The Village itself, the pubs, the shop, the school all make the village what it is. Again Kirkoswald has been invited to enter Britain In Bloom for the second year, so we all hope this goes well.

I am sure the village will be spruced up & ready go in July for the next round of judging.

The spraying tender was awarded to Campbell Logue with a 3 year contract 2013 – 2015 so this will need to be revisited next year.

The letting of the Parish Field was advertised in the Raven & was let to Lee Brown who offered the only tender. We are lucky to have such a good tenant.

Our website continues to be overseen by Howard Quinn & I feel we cannot thank him enough. Another parishioner Brian Smythe works equally hard with Broadband situations so thank you to both.

The finger Posts are a project in the pipeline of which some are really in need of attention

The Painting of Post boxes in Kirkoswald & Staffield is on a list, the one at Renwick has had attention so had to be replaced.

Everyone on the Parish Council has done their bit to help the two villages & hopefully this will continue. It is good that members report problems near where they live. We must have one of the strongest most proactive Parish Councils in the area. It is marvellous to have 2 new members Robert Pickthall & Roger Blenkarn. Congratulations to you all, & a special thankyou to Mary Robinson our District & County Councillor who works hard for our village.

Thank you all those who have supported me & made the parish a better place hopefully

Our Clerk Rachel has a busy time looking after 3 Parishes, which I sometimes feel, is not easy & so difficult to keep tabs on everything. Rachel you are such a pleasant Clerk & hopefully between us we have conducted meeting in a calm & enjoyable way. Thank you."

2. To elect a Chairman for Council Year 2015/16

Mrs Sue Quinn was elected as Chair (proposed by Mr R Cranston, seconded by Mr J R Raine, councillors were unanimously in favour).

3. To receive the Chairman's signed Declaration of Acceptance of Office

Mrs S Quinn signed the Chair's Declaration of Acceptance of Office.

4. To elect a Vice Chairman for Council Year 2015/16

Mrs Jane Tea was elected a Vice Chair (proposed by Mr N Jackson, seconded by Mr J R Raine, unanimous vote).

5. To receive councillors' signed Acceptance of Office and Register of Interest form

Councillor all signed an Acceptance of Office form and were given a Register of Interest form to complete and return to the Clerk.

6. To discuss the co-option of new councillors to fill any vacancies where necessary- It was resolved to advertise the vacancies.

7. To receive apologies- None

8. It was resolved to accept the minutes of the last AGM held on Tuesday 6th May, 2014 as a true record (proposed by Mrs J Tea, seconded by Mrs S Quinn, unanimous vote).

9. **To appoint representatives to outside bodies**- Mr J Haugh (Village Hall Committee)- proposed by Mrs J Tea, seconded by Mr N Jackson, unanimous vote.
10. **To appoint committees and sub-committees**- None

ORDINARY MONTHLY MEETING

11. **To receive any declarations of interest**- None
12. **To receive apologies**- None
13. **Minutes: It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 14th April, 2015 as a true record** (proposed by Mr N Jackson, seconded by Mr J R Raine, unanimous vote).
14. **To discuss any matters arising from minutes of previous meetings**
- Trees on Longmoor Road- the Clerk reported that she had chased Highways Dept. to complete the work and had asked them to contact Mr R W Raine.
 - Jack Fenwick's Tree- The Clerk reported that she had spoken to BT who had advised that they wouldn't carry out any removal of branches from the tree and said that it was up to the landowner to do so.
 - The Clerk said that she had spoken to the insurance company who had advised that they had no objections to the work being carried out adjacent to the parish land.
15. **To discuss road signs near the school**- County & District Cllr Robinson reported that the Headteacher had reported that new end of day procedures are in place at the school. Some councillors said that it still seems a little chaotic and suggested that the chevrons need to be extended and some shrubs could be cut back. Cllr Robinson agreed to ask Highways Dept. to extend the chevrons.
16. **To receive an update on high speed broadband in the county**
- Mr B Smythe said that some work has been carried out around the cabinet. He said that he has not been able to speak to the project manager as yet and was unsure if there is electricity to the site yet. It was reported that the results of the consultation process for Phase 2 are been pulled together by Cumbria County Council and a summary document has been drawn up. Mr Smythe said that he expects local communities to benefit in Phase 3, when other forms of technology are included in the mix. Bids submitted are currently being validated by an independent company. This will determine what area BT can cover. It is hoped that the new cabinet will go live by the end of June, 2015 and should cover all of Kirkoswald. Councillors thanked Mr Smythe for his work.
17. **To discuss signposts in the Parish**- Mrs S Quinn agreed to introduce herself to Mr David Spence of Highways Dept. and try to establish which signposts are part of their scheme. The Clerk passed Mr J R Raine a copy of the signpost report summary, so that he could get a second quotation. Cllr Robinson agreed to look into what funding is available and it was agreed that a sub committee to be set up once the size of the project has been ascertained.
18. **To receive any updates on the Community Led Plan and councillor led areas**
- Footpath towards Eden Bridge- The Clerk read out an email she had received from John Banks (Highways Dept.). It was agreed that the Clerk speak to land agent Charles Baker about the position. The Chairman suggested that a sub committee be established once the position regarding a solid

pathway is determined (Mr N Jackson, Mr A Jackson, Mr J Haugh and Mrs S Quinn agreed to take the project further and speak with Charles Baker).

19. To receive a report from County & District Cllr Robinson

- Cllr Robinson reported that there have been some severe parking problems around the Eden Housing bungalows, with particular problems several weekends ago. It was noted that there had been various events going on in the village and there were cars parked everywhere with some parked by the bungalows. It was noted that residents are now looking to mark out bays, which would allow ambulances and fire engines to get to the properties. It was agreed that enforcement is an issue. It was agreed to put a notice in the Raven to ask people to park considerately and Mrs S Quinn agreed to ask the local landlords to mention the problem to their customers and see if they had any suggestions to help the problem.
- Normal grant schemes are open for applications.

20. To consider any Police issues arising- It was reported that a quad bike was stolen last night.

21. To discuss parish websites- Following advice from C.A.L.C., Howard and Sue Quinn are to go ahead with the planned website.

22. To discuss issues relating to Cumbria in Bloom & Britain in Bloom- Mrs S Quinn reported that there had been a meeting on Monday 11th May, with Cumbria In Bloom holding their quarterly meeting in the village and some judges were having a training day there. The judges found no litter and made some complimentary comments about the state of the village. The judges wished the village well with its Britain In Bloom entry. Mrs S Quinn said that the C.I.B. judging takes place in July with B.I.B. judging in early August. Mrs S Quinn said that the application booklet has to be submitted by early June. Mrs J Tea offered to print copies of the document. It was confirmed that the C.I.B. application had been submitted.

23. To receive the Highwayman's Report and discuss matters related to Highway

The following points were reported:

- Cutting the trees on the Longmoor road- covered above
- Parking near bungalows in Kirkoswald- covered above
- Two footway lights are out at Renwick.
- The footway light at High Bankhill is still on.
- A number of potholes were reported. It was noted that some temporary pothole repairs have been carried out until the roads are dressed in the medium term.
- The kerbstone near the chapel is still sticking up (outside Holly Cottage).
- A meeting is take place with Mr Chris Slater to review the street lights in Staffield and Renwick on Tuesday 26th May and Mrs S Quinn agreed to go along.
- Mr J R Raine asked whether it would be possible to join the Alston winter maintenance gang area. It was agreed that the Clerk send a letter to request this.

24. To receive the Financial Report

- To make payments of bills (proposed by Mrs J Tea, seconded by Mr R W Raine, unanimous vote)

C.A.L.C. Subscription	£214.00	(Chq. No. 100894)
Clerk's Salary & Expenses	£353.46	(Chq. No. 100895)

25. To consider any planning applications made and related matters

- Property at Viol Moor- The Clerk read out the email she had received from Daniel Addis from Eden District Council Planning Dept. explaining the action that has been taken to resolve the problem. It

was agreed that a letter be sent to Planning Dept. complaining about the length of time taken to resolve the problem.

26. To receive decisions on planning applications made

15/0022 Mr & Mrs P Telford, 1-2 Cross Lane, Kirkoswald, Penrith CA10 1DQ	Granted
15/0161 Mr & Mrs R L Pickthall, The Mains, Kirkoswald, Penrith CA10 1DH	Granted

27. To consider correspondence received

All correspondence covered under other agenda points.

28. To receive Councillors' reports and items for future agendas

- Points noted above
- Painting of the seats- Volunteers are needed (to help Mr N Jackson and Mr R Pickthall) and it was agreed to out a notice in the Raven.
- Mr B Parker is to paint the railings.

29. Date of the next meeting- 7.30 pm on Tuesday 9th June, 2015 in Kirkoswald Church Institute

The meeting closed at 8.17 pm.

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 12/05/2015

Councillors expressed their thanks to Mrs P Bowman for all her hard work as Chair and as a councillor for many years.