

# **KIRKOSWALD PARISH COUNCIL**

Chairman:	Mrs S Quinn (01768) 898543	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
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## **Ordinary Meeting of Kirkoswald Parish Council held at 7.30 pm on Tuesday 11<sup>th</sup> December, 2018 in Renwick Reading Room.**

**PUBLIC OPEN MEETING** (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

**Present:** Mrs J Tea (Vice Chair), Mr A Jackson, Mr N Jackson, Mrs I Henderson, District Cllr Robinson, Mr R Cranston, Mrs S Quinn (Chair), Mr J R Raine & Mrs R Lytollis (Clerk)

### **MINUTES**

#### **ORDINARY MONTHLY MEETING**

1. **To receive any declarations of interest:** Mrs S Quinn (Correspondence)
2. **To receive apologies:** Mr J Little, Mr R W Raine, Mr J Haugh, Mr R Pickthall & County Cllr Driver
3. **Minutes:** It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 13<sup>th</sup> November, 2018 as a true record (proposed by Mrs J Tea, seconded by Mr N Jackson, unanimous vote).
4. **To discuss any matters arising from minutes of previous meetings**  
Amendment to the minutes- Precept agenda point- Mrs J Tea seconded Mrs S Quinn.
5. **To discuss the co-option of a new parish councillor:** It was agreed to advertise that there is a vacancy for a new parish councillor.
6. **To receive updates on the Community Led Plan and councillor led areas**  
Mrs S Quinn reported that the bid for the playing field grant has been submitted, but there has been no feedback as yet.
7. **To discuss Emergency Planning**  
Mrs J Tea and Mrs S Quinn reported that there had been a meeting of the subcommittee (Mr R W Raine was unable to attend). They reported that they didn't need a subcommittee as drawing up an emergency plan would be very complicated, as there are three different areas and hamlets. It was agreed to advise and monitor the situation, with information given to residents.
8. **To receive a report from District Cllr Robinson**  
District Cllr Robinson reported that the A.N.O.B. are carrying out a consultation on their management plan. It was agreed to circulate the document and make it an agenda point for the February meeting. It was noted that all A.N.O.B.s must have management plans. Mrs S Quinn reported that K.E.G. have been looking at flora and fauna in Kirkoswald. Councillors were reminded to let Mr Howard Quinn know of any sightings of grey squirrels (with his phone number being put in the Raven).

District Cllr Robinson asked if the council had been approached by Julie Bailey to sign the red squirrel petition. The Clerk reported that she hadn't had it through and agreed to forward the email to councillors when it arrives.

9. **To receive a report from County Cllr Driver:** Unable to attend (at another meeting).
10. **To receive an update on the upkeep of Kirkoswald Church Institute:** Mrs S Quinn said that there was nothing new to report. Councillors agreed that the new heating system is working well and the décor looking very good.
11. **To discuss footway lights:** It was noted that no responses have been left in the collection box in the village shop. It was agreed that the public meetings go ahead in February as planned.
12. **To discuss recording trees on parish land:** District Cllr Robinson said that following a change in legislation, parish councils must now have every tree on parish land risk assessed by an arborist. Regular assessments and management must be carried out, with a marking band put around the trunk of those that need particularly close monitoring.

It was agreed that the Clerk bring details of the registered parish land to the next meeting, so that full assessments of the trees can begin.

13. **To discuss the proposed transfer of the playground:** No further information has been received.
14. **To consider any Police issues arising:** It was noted that a number of sheep have been taken from Howburn.
15. **To receive the Highwayman's Report and discuss matters related to Highway**
  - Reply from John Banks, Highways Dept. regarding a number of points raised in an email from Mrs S Quinn. It was agreed that Mrs S Quinn and Mr J R Raine look at the exact position of the leaks and problems.
  - Mr J R Raine said that the promised 30 mph zones are still not in place, despite having been chased a number of times and it was agreed to do this again.
  - Noticeboard at Scalehouses- It was noted that the leg of the board has snapped and needs to be repaired.
  - Priority road snow clearance on the road from Scales to Renwick. District Cllr Robinson reported that changes to the gritting routes are agreed in July each year. It was reported that there has been no update on the winter gritting program

16. **To receive the Financial Report**

- To make payments of bills (proposed by Mrs J Tea, seconded by Mrs S Quinn, unanimous vote):

Clerk's Salary & Expenses (Dec 2018)	£313.31	(Chq No: 101121)
Clerk's Salary (Jan 2019)	£253.32	(Chq No: 101123)
- To discuss the HSBC mandate and resolve to make changes as necessary  
Councillors discussed the problems with HSBC's service and it was agreed that Mrs J Tea go into the branch again to try to resolve it. The Clerk reported that she is unable to set up electronic banking as she is not a signatory on the account, but passed the instructions that she had been given by HSBC to Mrs J Tea.

17. **To consider any planning applications made and related matters:** None

18. **To receive decisions on planning applications made:** The Clerk confirmed that all the decisions have been circulated already by email.

19. **To consider correspondence received**

- Trees on the bank behind the Raven in the centre of Kirkoswald- A large bough has broken off and a number of others have been trimmed back as they were unsafe. It has been noted that ivy is growing on them and branches lengthening. It was agreed that the Chair contact the landowner to ask them to cut them back as they are potentially unsafe.

20. **To receive Councillors' reports and items for future agendas**

- Footway light meeting
- Tenders for the fields
- Tenders for weed spraying
- Grit bins need to be filled immediately, as there have been several reports that they are empty.

21. **To decide the date and venue of the next meeting:** The footway lights public meeting will be held at 7pm then immediately followed by the ordinary meeting, on Tuesday 12<sup>th</sup> February, 2019 in Kirkoswald Church Institute. A footway lights meeting will also be held between 7-7.45 pm on Tuesday 5<sup>th</sup> February in Renwick Reading Room.

Signed: R. E. Lytollis

Clerk to Kirkoswald Parish Council

Date:11/12/2018

The meeting closed at 20.28