

KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs S Quinn (01768) 898543	Norwood
		Crosby Ravensworth
Clerk:	Mrs R Lytollis (01931) 715120	Penrith
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Ordinary Meeting of Kirkoswald Parish Council held at 7.30 pm on Tuesday 14th July, 2020. The meeting took place virtually due to Covid 19 restrictions

PUBLIC OPEN MEETING: (Maximum time allocated: 15 minutes) *Members of the public are asked to submit questions to the Clerk (by telephone or email) by 12 pm on Tuesday 14th July, 2020. Parishioners can join the session electronically or by telephone, and should contact the Clerk for instructions. If they are unable to do so, the Clerk will contact them with a response after the meeting- **None***

Present: Mrs S Quinn (Chair), Mrs J Tea (Vice Chair), Mr A Jackson, Mr R Cranston, Mr J Haugh, Mr N Jackson, Mrs I Henderson (unable to reconnect to the meeting after 40 mins), Mrs W Smith, Mr J Little (unable to reconnect to the meeting after 40 mins), Mr N Edmundson, District Cllr Robinson, County Cllr Driver, Mrs R Lytollis (Clerk) & Jo Falconer (Fellside Ladies)

DRAFT MINUTES

ORDINARY MONTHLY MEETING

1. **To receive any declarations of interest:** None
2. **To receive apologies:** County Cllr Driver to leave meeting early to attend another. Mr J Raine (insufficient bandwidth to join the meeting. Phone report submitted). Mrs I Henderson and Mr J Little were unable to rejoin the meeting after 40 minutes.
3. **Minutes:** It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 9th June, 2020 as a true record (proposed by Mrs J Tea, seconded by Mr A Jackson, unanimous vote).
4. **To discuss any matters arising from minutes of previous meetings:** None
5. **To discuss Police matters arising:** Mrs J Tea reported that she had received an email from the local PCSO updating us on the situation regarding the boat in Kirkoswald.
6. **To receive a report from District Cllr Robinson**
 - Newton Rigg project with the University is being carried out to a tight timetable, with an F.E. review also taking place. She said that she hopes for a positive outcome, with interested parties making approaches. It was noted that Newton Rigg is classed under the education and employment section of the Local Plan, and couldn't be used for housing.
 - Covid grants: there are a number of local organisations who are entitled to a grant under the Covid grant scheme but who haven't made contact with Eden District Council to make the claim. Councillors were asked to speak to any that they are aware of.
 - Unitary: A white paper will be drawn up in the autumn to consider the reorganisation of local councils in the area. This will happen over the next 2-3 years, but groupings/ unitary status have not

been decided. District Cllr Robinson said that parish councils would need to consider their assets to ensure that they remain sustainable.

7. To receive a report from County Cllr Driver:

County Cllr Driver promised to send an email with links to following points:

- First formal Local Committee meeting took place today, with far more members of the public attending than would have done to a physical meeting. She said that she was keen to encourage parish councils to join these meetings too.
- The Health and Adult scrutiny boards are not up to full committees yet, but work is being done informally.
- Focus is now on the local management of Covid infection spikes, with a deadline in place for feeding into the consultation process.
- Opportunity to feed into potential active travel fund projects (e.g. traffic management in Penrith). Cllr Driver said that there was no time to consult on this last time as time was short, but there will be slightly more time with this tranche.
- County Cllr Driver said that there had been much lobbying to get further funding to make up the shortfall created due to Covid. It was noted that at the height of the pandemic approximately £650k per month was being spent on P.P.E., but it has now dropped to about half that figure.
- It has been noticed that fatigue is setting in for volunteers and officers who have taken part in all of the work over the last few months.

8. To receive an update on the upkeep of Kirkoswald Church Institute: No report

9. To discuss reopening the playground in Kirkoswald: Mrs S Quinn reported that she had emailed Mr Neil Buck to ask when Eden District Council are going to reopen the playground, and also when the surface under the roundabout will be repaired. She said that she hadn't had a reply as yet and District Cllr Robinson suggested that she speak to Mrs Jane Langston instead.

10. To discuss a running track in Kirkoswald

- Mrs Jo Falconer spoke to the meeting (and Mrs S Quinn circulated information from the landowner): She explained that this project has been ongoing for 3-4 years and some work/organisation is underway, but Fellside Ladies feel that the responsibility of the track (surface suitable for cycling, running and walking) would be too much for the running group alone, with the indemnity being the most onerous part of it. Mr N Jackson said that he had no problem at all with the parish council considering taking on some responsibility as someone has to take it on and perhaps the parish council would be main people to do that. It was agreed that the running track is part of the Community Led Plan. It was agreed that the footpath runs itself, but if anything goes wrong with it then the parish council is responsible. Mrs J Tea said that before taking something on, we need to understand the costs. It was noted that the Frenchfield track is run by a company, rather than by Eden District Council and Cllr Robinson suggested that the group should speak to Greenwich Leisure. It was agreed that the Clerk speak to the parish council insurers to discuss the implications of being responsible for the site, and try to establish the increased premium and the cost of inspections. Mrs S Quinn asked Mrs J Falconer to contact Greenwich Leisure.

Mrs J Falconer said that they had obtained quotes for the work of £6-8k plus the aggregate levy. Mrs S Quinn said that she would speak to the landowner to see if there would be any different conditions imposed if the parish council was responsible for it. Mrs S Quinn summarised the discussion saying that they are looking for the parish council to take over the liability for the site, along with the cost of insurance. It was agreed that the Clerk establish whether planning consent would be required. Mr J Little asked what the parish council will actually be responsible for as the football and cricket clubs both do work to their sites when required. Mrs J Falconer said that she

saw it as a community asset. Councillors asked whether the school were going to be involved with the running track, saying that hopefully they could contribute towards it (even just in terms of helping with the project). It was agreed that the project seems to fit with a lot of initiatives both at local and district level with possible funding coming from Increasing Activity 0-19 (school usage), the Community Fund from Eden District Council and Cumbria Waste. It was reported that Sport England are also looking for projects. It was suggested that Mrs J Falconer also talk to Mr Doug Huggon.

11. **To discuss options for the new parish website:** Mrs S Quinn had obtained four quotes for the new website. It was agreed to go with Rocket Sites (proposed by Mrs J Tea, seconded by Mr A Jackson, unanimous vote). It was agreed that Mrs S Quinn arrange for it to go ahead.
12. **To discuss new funding for broadband provision:** Following the recent email, Mrs W Smith said that she had spoken to Mr Brian Smythe about the household funding grants. He is running with it with the idea of doing a pilot in Parkhead. It was noted that there are three possible suppliers and Mr Smythe is obtaining costings. It is hoped that there will be a similar project in Staffield. It is hoped that in the end, speeds of at least 30 mega bites will be available. It was agreed that those carrying out the work can't recommend which options individuals should go for, but they can help facilitate the project. Mrs J Tea reported that she has spoken to a Renwick resident to see if he would take on the project there. District Cllr Robinson asked if it is proposed to be a fibre to the cabinet or to the property scheme, and explained some of the options available. It was agreed that Mrs W Smith, Mrs J Tea and Mrs S Quinn contact Mr Brian Smythe to check what he is sending out and District Cllr Robinson asked them to ask him to ensure that he is working with Connecting Cumbria.

Prior to the meeting Mrs S Quinn had sent around details of what she was proposing to put on the Facebook page- all agreed that they were happy to go with her wording.

13. **To receive an update on noticeboards:** No further update
14. **To receive the Highwayman's Report and discuss matters related to Highway:** No update
15. **To receive the Financial Report**
 - Monthly cash flow spreadsheet sent to councillors prior to the meeting, with bank statements sent to Chair to check
 - To make payments of bills due (proposed by Mrs J Tea, seconded by Mr J Haugh, unanimous vote)

Clerk's Salary & Expenses	£323.51	(Bank transfer)
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16. **To consider any planning applications made and related matters:** None
17. **To receive decisions on planning applications made:** None
18. **To consider correspondence received:** Letters of thanks from a number of groups who have recently received their grant cheques.
19. **To receive Councillors' reports and items for future agendas:**
 - Usual agenda points
 - Running track
 - Noticeboards
 - Grit bins
 - Seat at High Bankhill
 - Pavement

- Broadband

20. **To decide the date and venue of the next meeting:** 7.30 pm on Tuesday 11th August, 2020. The meeting will either be held at Renwick Reading Room or via Zoom, depending upon current Covid guidelines.

The meeting closed at 20.48

Signed: R. E. Lytollis

Clerk to Kirkoswald Parish Council

Date: 14/07/2020