

## **KIRKOSWALD PARISH COUNCIL**

Chairman:	Mrs S Quinn (01768) 898543	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
Email:	kirkoswaldparishcouncil@hotmail.co.uk	Cumbria
Website:	www.kirkoswald.org	CA8 9NE

---

### **Ordinary Meeting of Kirkoswald Parish Council held at 7.30 pm on Tuesday 11<sup>th</sup> June, 2019 in Kirkoswald Church Institute.**

**PUBLIC OPEN MEETING** (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

**Present:** Mrs S Quinn (Chair), Mrs J Tea (Vice Chair), Mr J Haugh, Mr N Jackson, Mr A Jackson, Mrs W Smith, Mr J Little, Mr R Cranston, Mrs R Lytollis (Clerk) & Mr B Smythe (Broadband)

- **Cutting/ hacking of verges:** wildflowers in the verges. A resident asked if the verge cutting could be held off until later in the season.

**Broadband:** Mr B Smythe gave Parish Councillors an update on the situation regarding broadband provision. It was agreed not to take the matter forward at present but put a short notice in the Raven and ask any concerned residents to make themselves known, for them to take it forward with the Parish Council's support. Councillors thanked Mr Smythe for his continued work.

### **DRAFT MINUTES**

#### **ORDINARY MONTHLY MEETING**

1. **Apologies:** Mrs I Henderson & County Cllr Driver
2. **Minutes:** It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 14<sup>th</sup> May, 2019 as a true record (proposed by Mrs J Tea, seconded by Mr J Little, unanimous vote).
3. **To discuss any matters arising from minutes of previous meetings:** None
4. **To welcome and co-opt new parish councillors:** It was resolved to co-opt Mrs Wendy Smith and Mr Neil Edmundson (proposed by Mr J Little, seconded by Mrs S Quinn, unanimous vote) and councillors welcomed Mrs W Smith to the meeting.
5. **To receive updates on the Community Led Plan and councillor led areas:**  
Footpath to Eden Bridge: Those using the footpath are reminded that it is a permissive path and they need to respect the request to keep dogs on leads. It was agreed to contact Lazonby Parish Council to ask them to remind their parishioners as well.
6. **To discuss writing an Emergency Plan:** The Clerk brought a copy of the Langwathby Parish Council Emergency Plan from their website for councillors to look through. It was agreed that councillors look at the document and discuss it at the next meeting.
7. **To receive a report from District Cllr Robinson:** None

8. **To receive a report from County Cllr Driver:** The Clerk checked that councillors had all received County Cllr Driver's monthly report which she had sent out by email, prior to the meeting.
9. **To receive an update on the upkeep of Kirkoswald Church Institute:** Mrs Lindsay Little reported that the recent quiz night had raised over £1000. A 'Fit for All' is now being held on a Wednesday afternoon. The hall is now busy and the heating system working well.
10. **To discuss footway lights:** Waiting for District Cllr Robinson to send exact prices. Clerk to chase again.
11. **To discuss trees on parish land:** Mr A Jackson and Mrs J Tea promised to review the trees on parish land.
12. **To discuss the transfer of the playground:** Mrs S Quinn updated councillors that the Parish Council has now received the £2000 grant from the Cumbria Fund. It was decided to go with the Sutcliffe quotation for the fitness trail, due to the cost (half the cost of the Playdale quotation). It was resolved therefore to go with Playdale's for the children's playground equipment and Sutcliffe's for the fitness trail. (proposed by Mr A Jackson, seconded by Mrs J Tea, unanimous vote). It was agreed that Mrs S Quinn go ahead and place the order. Mr A Jackson to carry out the ground work and it was agreed to get a date for volunteers to begin their work. The date for the work will be publicised in the Raven and an 'Out of Order' sign put up at the site. It was noted that the site plan has been agreed. Mrs S Quinn promised to liaise with Jo Faulkner and Nev Jackson. It was agreed that it would be ideal if the work was carried out in September.
13. **To receive any update on Cumbria In Bloom:** Mrs S Quinn reported that judging is due to take place during the second week of July (w/c 8<sup>th</sup> July).
14. **To consider any Police issues arising:** None
15. **To receive the Highwayman's Report and discuss matters related to Highway**
- The ditches which were reported to Mr J Banks have now been cleared.
  - Glassonby road to the Mains Farm: It was reported that tile debris has been dropped in holes and grass and sods have been put on top. Mr R Cranston said that he had reported it to Highways Dept.. Bricks have also been dropped into the verge. It was agreed that the Clerk report the problem as well.
  - Eden Bridge: It was noted that there is a lot of grass on both sides. It was agreed that the grass and weeds need to be cleared and it was agreed to ask Highways Dept. to spray the bridge.
  - Kerbstone outside the shop: Mr J Banks has said that he will look at it. Mrs S Quinn said that she is waiting for a reply from him and will send an email to him.
  - Potholes: It was noted that there are potholes at the entrance to the Parkhead road and on the Renwick to Sickergill road there are three in a row.
  - Water burst- Outside the lowest council house at High Bankhill (Clerk to report)
16. **To receive the Financial Report**
- It was resolved to make the following payment of bills (proposed by Mr J Little, seconded by Mr J Haugh, unanimous vote):
 

Clerk's Salary & Expenses	£375.75	(Chq No: 100941)
Mrs J Dawes (Internal Audit)	£ 70.00	(Chq No: 100942)
  - To discuss the HSBC mandate and resolve to make changes as necessary: Mrs S Quinn agreed to take the completed mandate in tomorrow.
  - To approve the Annual Return 2018/ 19 and sign the Statement of Governance

The Clerk reported that the Annual Return had been approved by the internal auditor. The Clerk read out the Annual Governance Statement and councillors approved each point read out (proposed by Mrs J Tea, seconded by Mr J Little, unanimous vote).

- To review and approve the Assets List for 2019/ 20: It was resolved to add the War Memorial to the assets register (using the sum assured specified on the policy).
- To review and approve the Risk Assessment Document for 2019/ 20: It was resolved that the document was sufficient with the addition of 'trees on parish' as a liability.

17. **To consider any planning applications made and related matters:** None

18. **To receive decisions on planning applications made:** None

19. **To consider correspondence received**

- Eden District Council request for opinions: Parish Councillors agreed that the new District Council should go back on the decision of the previous council to delegate the provision of street lighting, and take it 'in house' again. Councillors were concerned that other tasks would be passed to Parish Councils over time.

20. **To receive Councillors' reports and items for future agendas**

- The condition of parish notice boards

21. **To decide the date and venue of the next meeting:** 7.30pm on Tuesday 9<sup>th</sup> July, 2019 in Kirkoswald Church Institute

The meeting closed at 8.42 pm

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 11/06/2019